

AGENDA
Tompkins County Board of Health
Rice Conference Room
Tuesday, February 27, 2018
12:00 Noon

- 12:00** I. Call to Order
- 12:01** II. Privilege of the Floor – Anyone may address the Board of Health (max. 3 mins.)
- 12:04** III. Approval of January 23, 2018 Minutes (2 mins.)
- 12:06** IV. Financial Summary (9 mins.)
- 12:15** V. Reports (15 mins.)
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|-------------------------------|----------------------------------|
| Administration | Children with Special Care Needs |
| Health Promotion Program | County Attorney’s Report |
| Medical Director’s Report | Environmental Health |
| Division for Community Health | CSB Report |
- 12:30** VI. New Business
- 12:30** ***Environmental Health*** (10 mins.)
- Enforcement Action:**
1. Resolution # EH-ENF-17-0047 – Leisure Living Estates, V-Trumansburg, Operating without a Permit (Mobile Home Park) (5 mins.)
 2. Resolution # EH-ENF-18-0001 – Glenwood Apartments, T-Ulysses, Violation of Subpart 5-1 of the New York State Sanitary Code (Water) (5 mins.)
- 12:40** ***Administration*** (20 mins.)
- Discussion:**
1. Medical Examiner Program (20 mins.)
- 1:00** ***Adjournment***

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MINUTES
Tompkins County Board of Health
January 23, 2018
12:00 Noon
Rice Conference Room

Present: David Evelyn, MD, MPH; James Macmillan, MD, President; Michael McLaughlin, Jr.; Susan Merkel; and Christina Moylan, PhD

Staff: Karen Bishop, Director of Community Health; Liz Cameron, Director of Environmental Health; Brenda Grinnell Crosby, Public Health Administrator; Samantha Hillson, Director of Health Promotion Program; William Klepack, MD, Medical Director; Frank Kruppa, Public Health Director; Deb Thomas, Director of Children with Special Care Needs; and Shelley Comisi, Administrative Assistant II

Excused: Edward Koppel, MD, Board of Health Member; Janet Morgan, PhD, Board of Health Member; and Jonathan Wood, County Attorney

Guests: Shao Ke, Manager of the Apollo Restaurant; Anne Koreman, Tompkins County Legislator; Chase Lurgio, Project Assistant; Kristee Morgan, Senior Public Health Sanitarian; Gegezeren Nfn, Owner of the Apollo Restaurant; Skip Parr, Senior Public Health Sanitarian; Ellie Simas, Project Assistant; and Khaki Wunderlich, Tompkins County Community Mental Health Services Board

Call to Order: Dr. Macmillan called the regular meeting of the Board of Health (BOH) to order at 12:04 p.m.

Board of Health Selection of Officers for 2018: The gavel was passed from Dr. Macmillan to Mr. Kruppa who opened the floor to nominations for BOH officers.

Mr. McLaughlin moved to nominate Dr. Macmillan for President; seconded by Dr. Evelyn. Dr. Macmillan was willing to serve another year. There were no other nominations. The vote in favor of Dr. Macmillan serving as President: Ayes – 4; Abstention – 1 (Dr. Macmillan).

The gavel was passed from Mr. Kruppa to Dr. Macmillan.

Dr. Macmillan moved to nominate Mr. McLaughlin as Vice President; seconded by Ms. Merkel. Mr. McLaughlin agreed to serve another year. There were no other nominations. The vote in favor of Mr. McLaughlin serving as Vice President: Ayes – 4; Abstention – 1 (Mr. McLaughlin).

Introductions: Mr. Kruppa welcomed Christina Moylan who was officially appointed by the Legislature to be an at-large member to the BOH. Dr. Moylan expressed her appreciation for the opportunity to serve on the Board. As a faculty member at Ithaca College in the Department of Health Promotion and Physical Education, she teaches

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courses to students majoring in Public and Community Health. With her training in public health policy and life experience of serving others, she is excited about combining her professional and community interests through participation on this Board.

Mr. Kruppa also welcomed Khaki Wunderlich who recently accepted the role as chair of the Community Mental Health Services Board (CSB). In her remarks, Ms. Wunderlich was pleased to be representing the CSB in a continuing effort to build connections with the BOH and potentially to work together on a number of issues.

BOH members and Tompkins County Health Department (TCHD) staff introduced themselves to the newcomers.

Privilege of the Floor: Shao Ke appeared before the BOH on behalf of the Apollo Restaurant to speak about the violations outlined in the resolution. He mentioned there is a language barrier. The ServSafe food handling course is offered in English; however, their food service workers speak other languages. It was helpful when the TCHD inspector provided information on a food safety training course offered in Chinese. In response to the issue with the three food workers not washing their hands after using the restroom, Shao Ke has talked to staff to inform them of their mistake. The other violations involved the handling of foods. He explained the inspector came during the busy lunch time. Staff discarded the meat that was not at the proper temperature and took other actions as required during the inspection.

Mr. McLaughlin asked if management has instituted a system for maintaining food at proper temperatures to prevent health issues. Shao Ke stated the situation is improving. The owner completed the food safety course and also closed the restaurant to train their food service workers.

Introduction: Mr. Kruppa welcomed Tompkins County Legislator Anne Koreman who arrived to observe the meeting.

Approval of December 5, 2017 Minutes: Mr. McLaughlin moved to approve the minutes of the December 5, 2017 meeting as written; seconded by Dr. Macmillan. The vote to approve the minutes as written: Ayes – 4; Abstention – 1 (Dr. Moylan).

Financial Summary: Ms. Grinnell Crosby had nothing to add to the narrative report. For the next few months, staff will be working on closing the books for the previous year and transitioning to 2018. Claims and applications for reimbursement are being processed. After the State Aid claim is filed, there will be a better indication of the department's financial position.

Administration Report – Supervised Injection Facilities (SIFs) Presentation: Mr. Kruppa invited BOH members to the February 5th meeting of the CSB to hear a presentation on Supervised Injection Facilities (SIFs) by staff from the Southern Tier AIDS Program (STAP). If SIFs are granted legal immunity in New York, STAP would be one entity proposing to operate the facility in Tompkins County. The presentation will provide information regarding the logistics and importance of SIFs. The meeting is on the 6th floor of the Mental Health Building located at 201 East Green Street at 5:30 p.m.

Administration Report – Medical Examiner Program: Mr. Kruppa briefed Board members on the proposed changes to the Medical Examiner program. In the current structure, Dr. Howard Silcoff, family physician at Dryden Family Medicine, serves as the Medical Examiner. Until recently, Dr. Klepack and Dr. David Newman had served as Deputy Medical Examiners. With Dr. Klepack’s retirement from the deputy role, TCHD entered into an agreement with Dr. Daniel Sudilovsky and Dr. Elizabeth Plocharczyk of Pathology Associates of Ithaca for coverage.

As staff looked at the program, there were conversations about restructuring it completely. In those discussions, the possibility of performing autopsies at Cayuga Medical Center was proposed. Currently, Bangs Ambulance transports bodies to facilities in Onondaga and Broome counties to be autopsied; however, it is expensive to transport bodies. The advantage of using a local facility reduces transportation costs and enables the savings to be reinvested into the program.

In the past, primary care physicians who served in the Medical Examiner role were not always available to go to the scene when called on a case. Until recently, the arrangement has been for local law enforcement to serve as the eyes and ears at the scene and describe the situation to the Medical Examiner or the Deputy Medical Examiners by phone. It was not an ideal situation. In the proposal, the pathology group would send death investigators to work at the scene where the death occurred. They would recruit and train staff in their laboratory so personnel would always be available to go to the scene when it was appropriate.

In the proposal, Pathology Associates of Ithaca would manage the Medical Examiner program. The group would serve the Medical Examiner/Deputy Medical Examiner roles; provide on scene death investigation services; and perform local autopsies, except in homicide cases or deaths likely to become court cases. Through a contractual relationship, Cayuga Medical Center would be paid for the space used to conduct the autopsies and the pathology physicians would be paid for their services to perform the autopsies.

In this new structure, Dr. Silcoff would no longer be the Medical Examiner. Mr. Kruppa met with Dr. Silcoff to explain the plan and assure him it has nothing to do with his performance. His service over the years is appreciated. Dr. Silcoff was gracious and understood the reasoning for the change.

As part of the Tompkins County BOH Bylaws, the Public Health Director must consult with the BOH regarding the Medical Examiner. Mr. Kruppa will also be addressing the Health and Human Services (HHS) Committee and the full Legislature about the proposal in February. No new resources are being requested; however, funds will need to be moved from different lines within the budget to meet this new scenario.

The ensuing discussion among members centered on autopsies and the potential for conflicts of interest when performed locally. Mr. Kruppa pointed out TCHD is responsible for the program and would be writing policies for it. If there was any question about a conflict of interest, there would be the option to use Onondaga or Broome facilities to avoid those conflicts. TCHD will be maintaining those relationships contractually for forensic autopsies.

Next month, Mr. Kruppa will present a narrative that outlines the proposed changes. He supported Dr. Macmillan’s request for a Board proclamation recognizing and thanking Dr. Silcoff for his years of service.

Health Promotion Report: Ms. Hillson highlighted three topics in the report:

- The Community Health Improvement Plan (CHIP) update was submitted to the New York State Department of Health (NYSDOH) in early January. Community partners provided input for two priorities identified in Tompkins County: (1) to prevent chronic disease and (2) to promote mental health and prevent substance abuse.
- Harmonicas for Health classes continue. One class is located downtown at the McGraw House.
- Just Play Project is a local non-profit that is meeting to rethink physical activity and child directed play. Ms. Hillson has been participating in those discussions.

Medical Director's Report: Dr. Klepack updated his report on SIFs. He has been in contact with Vancouver and Sydney about their operations and also has communicated with the Public Health Director of the European Drug Consumption Consortium to learn details about operations in Europe. In searching for information specific to communities of 100,000 people, he has not found any hard data. A number of communities with populations around 125,000 to 138,000 indicate a significant reduction (15 to 30 percent) in disease cases, HIV deaths, overdoses and overdose deaths. He will continue seeking contact information for smaller communities. So far, he has not uncovered any data regarding law enforcement issues. He believes concerns are probably based on the experiences of law enforcement personnel. In summary, Dr. Klepack believes the data he has found is reassuring. Setting up a pilot SIF may be the way to answer some of our questions.

Comments from Board Members:

- Mr. McLaughlin offered to meet with Dr. Klepack to discuss the information he gathered about SIFs at the recent HHS Committee meeting. Liz Evans, one of the co-founders of the Vancouver SIF, and Suzi Cook, a representative for the local judicial system, were in attendance to offer their insights and perspectives.
- Dr. Macmillan added Liz Evans has extensive experience with SIFs. She left her email address to be shared with Board members.

Division for Community Health Report: Ms. Bishop reported:

- Public Health and Mental Health staff members are in the process of securing a software vendor for electronic medical records documentation that will work for both departments. Five vendors have been interviewed.
- There were several suspect cases of mumps in January. It set in motion a series of interventions by staff to protect the public.
- Influenza has been in the news. There has been mixed messaging in the media regarding the vaccine's effectiveness. The flu vaccine protects against multiple strains of influenza but is not effective on a strain of influenza circulating in Australia. The strain in Australia is not the same as the strains in the U.S. Our message to the public is flu vaccine is still available. It is the best tool to prevent ongoing transmission and complications of the disease.

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Children with Special Care Needs Report: Ms. Thomas had nothing to add to her report.

County Attorney's Report: Mr. Wood was not present for the meeting.

Environmental Health Report: Ms. Cameron had nothing to add to the written reports.

Report on the Community Services Board (CSB) Meeting: Since no one from the BOH attended the January 8th meeting, there was no report.

Resolution #EH-ENF-17-0043 – Town of Ulysses Water District #3, T-Ulysses, Revised Resolution to Modify Deadlines (Water): Mr. McLaughlin moved to accept the resolution as written; seconded by Dr. Evelyn.

Ms. Cameron explained the Town of Ulysses has been having disinfection byproduct violations for Total Trihalomethanes (TTHMs) in their water system for years. It has been difficult to determine what treatment options would be effective. Last year, the Town of Ithaca put an aerator in their water tank that feeds the Town of Ulysses. For the first time in several years, the Town of Ulysses water district does not have a TTHM violation. It is not clear whether the aerator caused the decrease in concentrations but the Town of Ulysses is planning to put an aerator in its own water supply tank. One consultant mentioned it was cooler during the summer months and that tends to lower concentrations. Since the Town of Ulysses is currently in compliance, the compliance schedule has been revised to require reports and quarterly monitoring and not further corrective action.

Ms. Cameron responded to questions from Board Members:

- This draft resolution eliminates the compliance schedule for the Town of Ulysses to submit designs and complete construction plans; however, it maintains the reporting requirements in the previous order.
- The Town of Ulysses wants a solution to the issue. If there is another violation for TTHMs, then the matter would be brought back to the BOH. At this time, the water district is in compliance and will continue to submit the required reporting.

The vote in favor of the resolution as written was unanimous.

Resolution #EH-ENF-17-0044 – Argos Inn, C-Ithaca, Violation of Subpart 14-1 of the New York State Sanitary Code (Food): Ms. Cameron referred to the photographs showing an unapproved kitchen being used for food preparation in the basement of Argos Inn. When the hotel was inspected during the previous year, the basement area was not being used to prepare food. The operators of Argos Inn have been cooperative and are working with TCHD staff on future plans for food service areas.

Dr. Macmillan moved to accept the resolution as written; seconded by Ms. Merkel; and carried unanimously.

Resolution #EH-ENF-17-0048 – Collegetown Bagels-Collegetown, C-Ithaca, Violation of Subpart 14-1 of the New York State Sanitary Code (Food): Dr. Evelyn

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moved to accept the resolution as written; seconded by Dr. Macmillan; and carried unanimously.

Resolution #EH-ENF-18-0002 – Tamarind, C-Ithaca, Violations of BOH Orders #EH-ENF-17-0028 and Subpart 14-1 of the New York State Sanitary Code (Food):

Mr. McLaughlin moved to accept the resolution as written; seconded by Dr. Macmillan; and carried unanimously.

Resolution #EH-ENF-18-0003 – Apollo Restaurant, C-Ithaca, Violations of BOH Orders #EH-ENF-17-0037 and Subpart 14-1 of the New York State Sanitary Code (Food):

Representatives from the Apollo Restaurant appeared earlier in the meeting during Privilege of the Floor. Mr. McLaughlin moved to accept the resolution as written; seconded by Dr. Evelyn.

Highlights from the discussion about language challenges for the Apollo restaurant staff:

- Mr. McLaughlin commented it was encouraging to hear the operator/owner was receptive to taking the ServSafe course in Chinese.
- In addition to the English/Chinese language barrier, Mr. Parr pointed out there is a breakdown in communication from the manager to the kitchen staff workers who speak Spanish.
- Since one employee who speaks Chinese has taken the food safety course, Dr. Moylan thought it would be advisable to have a second employee who speaks Spanish also take the course. She wondered whether the second BOH order in the resolution should be specific in its language requirement. Ms. Cameron said she is hesitant to specify a language in the resolution as the workers often change; however, it could be included as a recommendation in the cover letter to the owner/operator.
- Mr. Parr reported the owner and the manager are the two individuals who have provided certificates showing they have completed the ServSafe training.
- Since the managers have taken the training, Dr. Evelyn asked about requiring a line food service worker to take the course. Both Mr. Kruppa and Ms. Cameron explained EH staff avoids dictating operations. They will tell owner/operators what needs to be done but not how to do it.
- Ms. Merkel sees EH staff in the role of assisting people and providing information. Ultimately, the manager is responsible for ensuring the employees know about food safety.
- Based on his experience as a restaurant owner, Mr. McLaughlin recommended the manager post signage in the appropriate languages for employees.
- In response to Dr. Moylan's question about supplying signs in Chinese and Spanish to the restaurant, Ms. Cameron replied EH staff has recently started looking for resources and working on signs with translation services. Fortunately, one of our EH staff members speaks Spanish so he has developed some signs in that language.

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Ms. Cameron announced a correction to the due date on the first BOH Order in the draft resolution. It should read: “Pay the penalty of \$2,000 for these violations, **due March 15, 2018.**” The vote in favor of the resolution as written carried unanimously.

Resolution #EH-ENF-18-0004 – Taste of Thai Express, C-Ithaca, Violations of BOH Orders #EH-ENF-17-0026 and Subpart 14-1 of the New York State Sanitary Code (Food): Dr. Evelyn moved to accept the resolution as written; seconded by Dr. Macmillan; and carried unanimously.

Resolution #EH-ENF-18-0005 – Taste of Thai, C-Ithaca, Violations of BOH Orders #EH-ENF-17-0027 and Subpart 14-1 of the New York State Sanitary Code (Food): Dr. Evelyn moved to accept the resolution as written; seconded by Ms. Merkel; and carried unanimously.

Adjournment: At 1:20 p.m. Dr. Macmillan adjourned the meeting.

Board of Health
February 27, 2018
Financial Report

December 2017/13th period

Expenses for 2017 continue to be posted. Expenses should be complete by February 27, 2018.

Revenues to be posted to non-mandate accounts for 2017 in the “13th period” are generally posted except for 4th quarter state aid and a couple of grant claims. The state aid claim is currently being prepared.

Mandate accounts are held open longer as the largest account (Preschool Special Education) is claimed to NYS ED based on dates set by NYS. The next large claim that covers the end of 2017 and beginning of 2018 will not be filed until March/April. Expenses for 2017 continue to come in.

Board of Health
February 27, 2018
Financial Report

January 2018 / Month 1

Expenses appear very low as Finance has not posted payroll for January as of the close of January. There is only one payroll to be posted, the first payroll of January is reflected in the 2017 books. Grant claims will be filed according to contracted time frames.

Percentage of Year 100.00%

	Expenditures			Revenues			Local Share		
	Budget	Paid YTD	%	Budget	YTD	%	Budget	YTD	%
4010 PH ADMINISTRATION	1,108,630	1,004,802	90.63%	136,870	119,120	87.03%	971,760	885,683	91.14%
4012 WOMEN, INFANTS & CHILDREN	532,827	484,283	90.89%	531,536	485,294	91.30%	1,291	-1,011	-78.29%
4013 OCCUPATIONAL HLTH.& SFTY.	106,103	80,308	75.69%	0	0	0.00%	106,103	80,308	75.69%
4014 MEDICAL EXAMINER	62,887	65,131	103.57%	0	0	0.00%	62,887	65,131	103.57%
4015 VITAL RECORDS	71,999	67,702	94.03%	83,843	109,754	130.90%	-11,844	-42,052	355.05%
4016 COMMUNITY HEALTH	1,607,012	1,485,761	92.45%	397,236	352,692	88.79%	1,209,776	1,133,070	94.16%
4018 HEALTHY NEIGHBORHOOD PROG	212,755	208,591	98.04%	204,574	193,875	94.77%	8,181	14,716	179.87%
4047 PLNG. & COORD. OF C.S.N.	1,490,957	1,382,765	92.74%	389,792	353,779	90.76%	1,101,165	1,028,986	93.45%
4048 PHYS.HANDIC.CHIL.TREATMNT	8,000	0	0.00%	4,000	0	0.00%	4,000	0	
4090 ENVIRONMENTAL HEALTH	1,637,190	1,548,137	94.56%	588,472	613,091	104.18%	1,048,718	935,046	89.89%
4095 PUBLIC HEALTH STATE AID	0	0	0.00%	1,158,626	971,228	83.83%	-1,158,626	-971,228	83.83%
Total Non-Mandate	6,838,360	6,327,481	92.53%	3,494,949	3,198,833	91.53%	3,343,411	3,128,648	93.58%
2960 PRESCHOOL SPECIAL EDUCATI	5,080,000	4,618,381	90.91%	2,840,000	2,114,406	74.45%	2,240,000	2,503,975	114.12%
4017 MEDICAL EXAMINER PROGRAM	190,160	171,783	90.34%	0	0	0.00%	190,160	171,783	90.34%
4054 EARLY INTERV (BIRTH-3)	705,000	581,634	82.50%	300,000	365,381	121.79%	405,000	216,253	53.40%
Total Mandate	5,975,160	5,371,797	89.90%	3,140,000	2,479,787	78.97%	2,835,160	2,892,011	102.01%
Total Public Health	12,813,520	11,699,278	91.30%	6,634,949	5,678,620	85.59%	6,178,571	6,020,658	97.44%

BALANCES (Includes Encumbrances)

	Available Budget	Revenues Needed		Available Budget	Revenues Needed
NON-MANDATE			MANDATE		
4010 Administration	103,828	17,750	2960 Preschool	409,196	725,594
4012 WIC	48,544	46,242	4054 Early Intervention	123,366	-65,381
4013 Health & Safety	25,795	0	4017 Medical Examiner	17,887	0
4014 Medical Examiner	-2,244	0		<u>550,450</u>	<u>660,213</u>
4015 Vitals	4,297	-25,911			
4016 Community Health	115,251	44,544			
4018 Healthy Neighborhood	4,164	10,699			
4047 CSCN	108,192	36,013			
4048 PHCP	8,000	4,000			
4090 Environmental Health	81,383	-24,619			
4095 State Aid	0	187,398			
	<u>497,209</u>	<u>296,116</u>			

Total Public Health Balances	
Available Budget	Revenues Needed
<u>1,047,660</u>	<u>956,329</u>

Tompkins County Financial Report for Public Health

Percentage of Year 8.33%

	Expenditures			Revenues			Local Share		
	Budget	Paid YTD	%	Budget	YTD	%	Budget	YTD	%
4010 PH ADMINISTRATION	1,108,643	3,284	0.30%	137,848	0	0.00%	970,795	3,284	1.10%
4012 WOMEN, INFANTS & CHILDREN	547,818	9,957	1.82%	547,818	0	0.00%		9,957	
4013 OCCUPATIONAL HLTH.& SFTY.	106,467	46	0.04%	0	0	0.00%	106,467	46	0.04%
4014 MEDICAL EXAMINER	66,129	0	0.00%	0	0	0.00%	66,129	0	
4015 VITAL RECORDS	72,374	68	0.09%	108,000	9,090	8.42%	-35,626	-9,022	25.04%
4016 COMMUNITY HEALTH	1,561,974	2,609	0.17%	357,292	19,752	5.53%	1,204,682	-17,143	10.11%
4018 HEALTHY NEIGHBORHOOD PROG	187,319	0	0.00%	187,319	0	0.00%		0	
4047 PLNG. & COORD. OF C.S.N.	1,366,538	355	0.03%	396,520	3,273	0.83%	970,018	-2,917	0.18%
4048 PHYS.HANDIC.CHIL.TREATMNT	8,000	0	0.00%	4,000	0	0.00%	4,000	0	
4090 ENVIRONMENTAL HEALTH	1,613,003	505	0.03%	577,925	7,695	1.33%	1,035,078	-7,190	0.21%
4095 PUBLIC HEALTH STATE AID	0	0	0.00%	1,159,409	0	0.00%	-1,159,409	0	
Total Non-Mandate	6,638,265	16,823	0.25%	3,476,131	39,809	1.15%	3,162,134	-22,986	-0.73%
2960 PRESCHOOL SPECIAL EDUCATI	5,181,203	0	0.00%	2,885,000	0	0.00%	2,296,203	0	
4017 MEDICAL EXAMINER PROGRAM	200,200	0	0.00%	0	0	0.00%	200,200	0	
4054 EARLY INTERV (BIRTH-3)	655,000	46,337	7.07%	318,500	0	0.00%	336,500	46,337	13.77%
Total Mandate	6,036,403	46,337	0.77%	3,203,500	0	0.00%	2,832,903	46,337	1.64%
Total Public Health	12,674,668	63,160	0.50%	6,679,631	39,809	0.60%	5,995,037	23,351	0.39%

BALANCES (Includes Encumbrances)

	Available Budget	Revenues Needed		Available Budget	Revenues Needed
NON-MANDATE			MANDATE		
4010 Administration	1,097,941	137,848	2960 Preschool	5,181,203	2,885,000
4012 WIC	517,163	547,818	4054 Early Intervention	608,663	318,500
4013 Health & Safety	106,421	0	4017 Medical Examiner	200,200	0
4014 Medical Examiner	66,129	0			
4015 Vitals	72,206	98,910		5,990,066	3,203,500
4016 Community Health	1,420,395	337,541			
4018 Healthy Neighborhood	175,069	187,319			
4047 CSCN	1,361,565	393,248			
4048 PHCP	8,000	4,000			
4090 Environmental Health	1,603,109	570,230			
4095 State Aid	0	1,159,409			
	<u>6,427,999</u>	<u>3,436,322</u>			

Total Public Health Balances	
Available Budget	Revenues Needed
<u>12,418,065</u>	<u>6,639,822</u>

**Public Health Director
Report
January 2018**

- I toured the Borger Compressor Station in Ellis Hollow with Mothers Out Front group. They are the group that requested the Department conduct a health assessment ahead of a project to increase the amount of gas traveling through the facility. We were unable to meet that request, but I agreed to attend the tour to get a better understanding of the facility. I was impressed at the professionalism and safety measures present there. I believe the main concerns are about gas releases called “blow downs.” They occur in two different ways. Smaller release when one of the units is no longer needed due to demand. It can only hold the gas for a few hours before it takes more energy to hold than is being saved, so a small release is initiated. The other is a larger facility wide release related to demand and pressures in the line. Those releases are infrequent and there is a process for notifying the dispatch center before they occur. There have been improvements to use best available technologies at the plant, but there are still two older units that if upgraded would improve on gas releases.
- Legislator Shawna Black has been named Chair of the Health and Human Services Committee, Board of Health Member and Community Services Board Liaison. I have met with her a couple of times as she gets up to speed on the work of the Department.
- I attended the New York State Association of Counties (NYSAC) legislative conference; there was a lot of discussion about opioids and public health infrastructure. I was also able to join Martha Robertson, Jason Molino and a few legislators at the Capital who were there to advocate for local issues. My focus was on the resources needed to support our local substance use disorder partners as they try and expand services.
- The Community Services Board hosted John Barry from the Southern Tier Aids Program to further the conversation on Supervised Injection Facilities (SIFs). Several BOH members were in attendance.
- The Governor declared the flu to be an imminent public health risk and asked local health departments to ensure vaccine was available in our communities. The CHS Team reached out to local pharmacies and healthcare providers to make sure vaccine was available. A press release went out from the department encouraging the community that it is not too late to get vaccinated.

HEALTH PROMOTION PROGRAM – January 2018

Samantha Hillson, Director, PIO
Ted Schiele, Planner/ Evaluator, Tobacco Free Tompkins
Susan Dunlop, Community Health Nurse
Maya Puleo, Healthy Neighborhoods Education Coordinator
Pat Jebbett, Public Health Sanitarian

HIGHLIGHTS

Marisa Murugan, MPH Candidate 2018, Grand Canyon University, started as an intern with the Health Promotion Program (HPP) to complete her practicum. She is primarily working on a Strategic Plan for HPP.

Community Outreach

- ICSD Wellness event for their staff: HPP tabled with educational materials for a variety of programs at the Health Department, networked with ICSD staff to take advantage of programs for themselves, but also promote information with students and families (Hillson, Puleo, 1/10)
- [Just Play Project](#): project updates, future planning for play pilots in ICSD schools in the spring and City of Ithaca parks in the summer (Hillson, 1/11)
- Tick-borne infection outreach with Ithaca College
- Attended launch of 30 Million Words community read (1/25)
- Met with Don Rakow (Cornell Horticulture) about Nature Rx program – research update and brainstorm about piloting a similar program in the wider community (Samantha, 1/26)
- CCE Nutrition Program Committee (Hillson, 1/30)
- Greater TC Municipal Health Insurance Consortium (Consortium)
 - Owing Your Own Health Committee, monthly meeting, (Schiele, chair; 1/17)
 - Joint Committee on Plan Structure and Design, monthly meeting (Schiele, 1/4). The meeting was a forum on opioids from the perspective of the history of prescribing for pain management and current initiatives to place better controls on product distribution and availability without sacrificing needs and efficacy. A video of the event is [available here](#).
 - Website update committee: Ongoing involvement during site development stage.

TCHD Participation and Support

- Immunization Coalition: Discussion about community screening of “Hilleman” (Hillson)
- Lead Poisoning Prevention Network: Discussion about spices and other medicinal products from other countries that are high in lead. Brainstorming about additional outreach. Beware of lead in other products posters distributed to pediatric offices. (Hillson)
- Collective Impact Childhood Nutrition Committee (Hillson, 1/12 & 1/19)
- TC Youth Services, planning meeting for biannual risk & protective survey of middle and high school students (Hillson, 1/29)

Diabetes Prevention Program (DPP) (Dunlop, *CDC Certified Lifestyle Coach*)

- Nothing to report this month

Community Health Improvement Plan (CHIP)

- Meeting with Eric Jansen, Director of Behavioral Health Unit at CMC, to review CHIP strategies related to mental health hospitalization (Schiele, 1/2)
- Final CHIP update submitted to Office of Public Health Practice, NYSDOH (Schiele, 1/12). Download the [Excel spreadsheet here](#).

Healthy Lungs for Tompkins County

- Harmonicas for Health (H4H): Alumni Meet-up at Longview (1/10), Silver Service presentation about H4H at Kendall (1/12), Conference Call with COPD Foundation to provide update on Tompkins program (1/18), new 6-week program begins at McGraw House (1/18).

Healthy Neighborhoods Program

- Ongoing support, product purchasing, monitoring budget (Hillson)
- Outreach
 - Salvation Army Food Pantry (Puleo, Chambliss, multiple days, reached 51)
 - ICSD Staff Health and Wellness Fair (Hillson & Puleo, 1/10, reached 25)
 - Immaculate Conception Food Pantry (Puleo, 1/12, reached 75)
 - WIC Jacksonville Clinic (Jebbett, 1/23, reached 19)
 - Rabies Clinic SPCA (Puleo, 1/24, reached 150)
- Meetings, Trainings, & Presentations
 - Asthma Webinar (Hillson, Jebbett, Puleo, 1/18)
 - Coalition for Families Meeting (Puleo, 1/18)
 - Cornell Cooperative Extension Radon Meeting (Puleo, 1/25)

HEALTHY NEIGHBORHOODS PROGRAM	JAN 2018	YTD 2018	YTD 2017	TOTAL 2017*
# of Initial Home Visits (including asthma visits)	33	33	26	438
# of Revisits	25	25	13	122
# of Asthma Homes (initial)	6	6	6	49
# of Homes Approached	14	14	38	1,126

*Covers the calendar year (January through December), the HNP grant year is April-March.

Tobacco Control Program (Schiele)

- Smoke-Free Housing
 - Cayuga Meadows (new Conifer Realty property across from CMC campus): This property opened as a smoke-free building. Working with the building manager on resident education aimed at arresting periodic noncompliance issues.
 - Ithaca Housing Authority: Attended the public hearing for the new smoke-free property policy (1/23). Public housing authorities are required by HUD to hold a public hearing related to the new mandated smoking policy. No members of the public came.
- Tobacco-Free Outdoors
 - Cornell: Maintaining contact with key contacts related to planned campus-wide referendum for tobacco-free campus. A [Cornell Daily Sun article](#) (1/28) identifies late

March as the date for the community wide referendum on whether or not to become a tobacco-free campus. Not fully confirmed with contacts.

- Ithaca College: Working with a senior in Public & Community Health to advance a proposal for a tobacco-free campus to the administration. The proposal was written by the student as a class project. Feeling optimistic.
- TC3: Meeting with members of the college's health services staff to discuss initial steps for proposing a tobacco-free campus to health services director and administrators.
- Media workgroup for statewide marketing: Working on a variety of initiatives for the statewide [Seen Enough Tobacco](#) campaign, including promoted content on [BuzzFeed](#) and parenting blogs, and ongoing social media presence on [Facebook](#), [Twitter](#), and [Instagram](#). Statewide agency is [Pinckney Hugo Group](#) in Syracuse.

Media (PIO), [Website](#), Social Media

- Flu inquiries from Ithaca Voice and WHCU (Hillson)
- Opioid page: developing a new page for the TCHD website (still in process)
- [SafeCare](#): new page added to TCHD site
- [STI homepage](#) updated with customized CDC graphic
- [MOMS bios](#) created by CHS, page designed and posted by HPP
- [Cold weather page](#) updates on TCHD site
- 2017-Q4 web hits records compiled, distributed to program directors (see below)
- Follow us on Facebook, ongoing updates

Emergency Preparedness

- Nothing to report this month

Meetings and Professional Development Trainings

- Asthma Training Webinar NYS DOH (Hillson, Puleo, 1/18)

TCHD Website Page Views (Hits), 2017 Q4

2017 Q4		10/1/2017	12/31/2017	
		Total Days	90	
Page path		Pageviews	Unique Pageviews	Avg. Time on
/health/ (pages 1-50)		12,252	9,443	0:01:55
1	/eh/	3,720 (30.36%)	2,604 (27.58%)	0:02:11
2	/vitals/	1,668 (13.61%)	1,251 (13.25%)	0:01:57
3	/dch/	1,556 (12.70%)	1,223 (12.95%)	0:01:40
4	/eh	710 (5.79%)	486 (5.15%)	0:01:03
5	/pnc/	379 (3.09%)	309 (3.27%)	0:02:18
6	/wic/	351 (2.86%)	287 (3.04%)	0:02:18
7	/boh/	336 (2.74%)	251 (2.66%)	0:03:13
8	/flu/	298 (2.43%)	259 (2.74%)	0:01:49
9	/az	294 (2.40%)	242 (2.56%)	0:00:30
10	/boh	287 (2.34%)	223 (2.36%)	0:02:33
11	/summer/	210 (1.71%)	174 (1.84%)	0:02:13
12	/cscn	199 (1.62%)	167 (1.77%)	0:01:49
13	/directory	178 (1.45%)	151 (1.60%)	0:01:27
14	/lead/	173 (1.41%)	154 (1.63%)	0:04:23
15	/std	166 (1.35%)	134 (1.42%)	0:01:42
16	/T21	166 (1.35%)	160 (1.69%)	0:04:37
17	/asthma/	140 (1.14%)	130 (1.38%)	0:02:04
18	/overview	129 (1.05%)	102 (1.08%)	0:00:38
19	/free-rabies-clinics-2017-01-09	116 (0.95%)	101 (1.07%)	0:01:40
20	/std/	114 (0.93%)	95 (1.01%)	0:01:24
21	/factsheets/	111 (0.91%)	101 (1.07%)	0:01:37
22	/email	86 (0.70%)	71 (0.75%)	0:01:24
23	/breathe	85 (0.69%)	71 (0.75%)	0:05:29
24	/hiv/	51 (0.42%)	45 (0.48%)	0:02:19
25	/press	50 (0.41%)	44 (0.47%)	0:00:22
26	/hiv	49 (0.40%)	43 (0.46%)	0:04:02
27	/pnc	46 (0.38%)	36 (0.38%)	0:00:12
28	/worksite	37 (0.30%)	27 (0.29%)	0:00:56
29	/frank-kruppa-appointed-public-	36 (0.29%)	32 (0.34%)	0:01:27
30	/increase-pertussis-2017-12-04	34 (0.28%)	34 (0.36%)	0:00:55
31	/kidde-fire-extinguisher-recall	30 (0.24%)	28 (0.30%)	0:08:24
32	/factsheets	26 (0.21%)	23 (0.24%)	0:00:18
33	/press/	24 (0.20%)	18 (0.19%)	0:00:16
34	/flu-vaccinations-2017-tchd	23 (0.19%)	22 (0.23%)	0:03:17
35	/t21	21 (0.17%)	18 (0.19%)	0:01:43
36	/free-lead-testing-program	17 (0.14%)	15 (0.16%)	0:01:49
37	/free-rabies-vaccination-clinic-pets-	17 (0.14%)	15 (0.16%)	0:01:45
38	/schooldrinkingwater	15 (0.12%)	15 (0.16%)	0:00:00
39	/tompkins-county-health-	14 (0.11%)	14 (0.15%)	0:00:55
40	/catch-bat-rabies-alert	13 (0.11%)	12 (0.13%)	0:05:47
41	/flu-vaccinations-tchd	13 (0.11%)	13 (0.14%)	0:00:49
42	/prepare	13 (0.11%)	11 (0.12%)	0:01:44
43	/rabies-immunization-clinics-dogs-	13 (0.11%)	8 (0.08%)	0:03:00
44	/catch-bat-rabies-alert-august-2017	12 (0.10%)	12 (0.13%)	0:03:21
45	/ecigs	11 (0.09%)	10 (0.11%)	0:03:30

46	/rabies-awareness-and-vaccination-	11 (0.09%)	11 (0.12%)	0:00:56
47	/new-tcat-stop-tchd	10 (0.08%)	7 (0.07%)	0:00:42
48	/prepare/	10 (0.08%)	8 (0.08%)	0:00:45
49	/2012-changes-onsite-sewage-	9 (0.07%)	7 (0.07%)	0:03:39
50	/community/	9 (0.07%)	6 (0.06%)	0:01:04
14	/lead/	173 (1.41%)	154 (1.63%)	0:04:23
1	/index	81 (46.82%)	69 (44.81%)	0:03:39
2	/drinkingwater	60 (34.68%)	55 (35.71%)	0:03:17
3	/recalls	25 (14.45%)	23 (14.94%)	0:11:50
4	/unusual	6 (3.47%)	6 (3.90%)	0:00:00
15	/std	166 (1.35%)	134 (1.42%)	0:01:42
20	/std/	114 (0.93%)	95 (1.01%)	0:01:24
1	/syphilis	34 (29.82%)	30 (31.58%)	0:00:35
2	/gonorrhea	28 (24.56%)	23 (24.21%)	0:02:07
3	/hbv	12 (10.53%)	7 (7.37%)	0:01:37
4	/chlamydia	11 (9.65%)	10 (10.53%)	0:00:22
5	/herpes2	8 (7.02%)	5 (5.26%)	0:00:34
6	/chancroid	7 (6.14%)	6 (6.32%)	0:02:17
7	/hpv	6 (5.26%)	6 (6.32%)	0:00:02
8	/trich	6 (5.26%)	6 (6.32%)	0:04:41
9	/hcv	2 (1.75%)	2 (2.11%)	0:00:16
3	/dch/	1,556 (12.70%)	1,223 (12.95%)	0:01:40
1	/moms	360 (23.14%)	301 (24.61%)	0:02:26
2	/immunizations	328 (21.08%)	251 (20.52%)	0:01:43
3	/chs	268 (17.22%)	197 (16.11%)	0:01:14
4	/hpp/	225 (14.46%)	171 (13.98%)	0:01:35
5	/sharps-collect	149 (9.58%)	126 (10.30%)	0:02:27
6	/hpp-holiday-tips	113 (7.26%)	75 (6.13%)	0:00:18
7	/sharps-faq	64 (4.11%)	56 (4.58%)	0:01:56
8	/cdc-immz/	15 (0.96%)	15 (1.23%)	0:04:33
9	/immu-info	10 (0.64%)	10 (0.82%)	0:03:02
10	/immunizations/	9 (0.58%)	8 (0.65%)	0:08:49
11	/index	9 (0.58%)	7 (0.57%)	0:00:36
12	/homecare	5 (0.32%)	5 (0.41%)	0:00:13
13	/email	1 (0.06%)	1 (0.08%)	0:00:05
10	/dch/immunizations/	9 (0.58%)	8 (0.65%)	0:08:49
1	/mening	9 (100.00%)	8 (100.00%)	0:08:49

6	/wic/	351 (2.86%)	287 (3.04%)	0:02:18
1	/index	264 (75.21%)	210 (73.17%)	0:01:58
2	/calendars	46 (13.11%)	39 (13.59%)	0:04:13
3	/clinicdates	30 (8.55%)	27 (9.41%)	0:04:09
4	/email	4 (1.14%)	4 (1.39%)	0:00:29
5	/maps	3 (0.85%)	3 (1.05%)	0:00:21
6	/nocalendar	3 (0.85%)	3 (1.05%)	0:00:17
4	/eh	710 (5.79%)	486 (5.15%)	0:01:03
1	/eh/	3,720 (30.36%)	2,604 (27.58%)	0:02:11
1	/food/	1,380 (37.10%)	826 (31.72%)	0:01:57
2	/neighborhood/	1,025 (27.55%)	783 (30.07%)	0:03:05
3	/water/	424 (11.40%)	343 (13.17%)	0:02:30
4	/owts/	362 (9.73%)	248 (9.52%)	0:02:06
5	/neighborhood	277 (7.45%)	235 (9.02%)	0:02:04
6	/water	61 (1.64%)	46 (1.77%)	0:00:29
7	/camps/	57 (1.53%)	29 (1.11%)	0:01:00
8	/email	46 (1.24%)	34 (1.31%)	0:01:00
9	/camps	45 (1.21%)	25 (0.96%)	0:02:57
10	/code/	30 (0.81%)	24 (0.92%)	0:01:27
11	/ciaa	7 (0.19%)	5 (0.19%)	0:00:14
12	/atupa	6 (0.16%)	6 (0.23%)	0:00:00
1	/eh/food/	1,380 (37.10%)	826 (31.72%)	0:01:57
1	/tempinfo	365 (26.45%)	174 (21.07%)	0:00:44
2	/index	357 (25.87%)	209 (25.30%)	0:01:57
3	/tempfoodpermit	291 (21.09%)	149 (18.04%)	0:01:49
4	/tempfood_faq	132 (9.57%)	95 (11.50%)	0:02:47
5	/tempfoodtraining	120 (8.70%)	100 (12.11%)	0:08:07
6	/servsafe-course	64 (4.64%)	54 (6.54%)	0:04:21
7	/restaurant-manual	31 (2.25%)	28 (3.39%)	0:02:40
8	/safetytips	14 (1.01%)	11 (1.33%)	0:00:29
9	/afterafire	3 (0.22%)	3 (0.36%)	0:00:35
10	/waterinterrupt	2 (0.14%)	2 (0.24%)	0:00:30
11	/poweroutage	1 (0.07%)	1 (0.12%)	0:01:52

2	/eh/neighborhood/	1,025 (27.55%)	783 (30.07%)	0:03:05
1	/rabies	705 (68.78%)	535 (68.33%)	0:03:19
2	/rabiesfacts	99 (9.66%)	70 (8.94%)	0:02:59
3	/leadpaint	41 (4.00%)	37 (4.73%)	0:03:17
4	/mold	41 (4.00%)	30 (3.83%)	0:01:56
5	/email	39 (3.80%)	31 (3.96%)	0:02:26
6	/bedbugs	38 (3.71%)	33 (4.21%)	0:03:32
7	/openburn	31 (3.02%)	22 (2.81%)	0:02:17
8	/westnile	16 (1.56%)	14 (1.79%)	0:02:34
9	/nnl	11 (1.07%)	7 (0.89%)	0:03:50
10	/carbonmonoxide	4 (0.39%)	4 (0.51%)	0:00:13
3	/water/	424 (11.40%)	343 (13.17%)	0:02:30
1	/shockdis	144 (33.96%)	118 (34.40%)	0:04:59
2	/hydrilla	96 (22.64%)	66 (19.24%)	0:00:45
3	/privatewell	69 (16.27%)	59 (17.20%)	0:02:28
4	/coliform	19 (4.48%)	17 (4.96%)	0:00:58
5	/drinking	16 (3.77%)	14 (4.08%)	0:00:44
6	/waterwk	13 (3.07%)	12 (3.50%)	0:00:22
7	/drought	12 (2.83%)	10 (2.92%)	0:01:51
8	/hydrilla/2017	12 (2.83%)	10 (2.92%)	0:02:29
9	/flood	11 (2.59%)	11 (3.21%)	0:01:18
10	/algae	10 (2.36%)	8 (2.33%)	0:04:50

Medical Director's Report
Board of Health
February 2018

I am sorry to miss your Board meeting for February. I am out of town.

Supervised Injection Facilities (SIFs):

I attended the Community Services Board meeting on February 5th along with several BOH members. CEO John Barry of the Southern Tier AIDS Program (STAP) presented an overview of SIFs and a history of syringe exchange (particularly as it pertains to our region). He expressed the belief that the climate around syringe exchange when we started our program was similar to that around SIFs. He expressed confidence a SIF would be a useful, cost effective strategy. He estimated approximately 100 people would use a SIF in our region based on his knowledge of the demographics of our Syringe Exchange Program. He stated there are 25 SIFs sites being considered across Canada. While “normalizing” opioid use is a fear expressed by some people, he stated that it did not happen with syringe exchange and the data does not support it happening with SIFs.

Mr. Barry stated STAP would be capable and ready to host a SIF. It would be part of their existing physical space which is located in a logical area of the city to be of use to the target population that usually uses a SIF. They own their own facility and would not have to deal with a landlord who might not be comfortable with the concept. Their staff already includes a physician and nurses who are familiar with the issues and have built long-term relationships with their clients. He stated they have been meeting with private foundations and monies from them would result in no local monies being needed to start up or run a SIF for one to two years. After that period, he foresees such entities as the AIDS Institute of NYS stepping up to support it as they have the Syringe Exchange Program of STAP.

The conversation after the presentation was constructive and asked clarifying questions regarding funding, law enforcement, and others. Dr. Dan Sudilovsky, Deputy Medical Examiner, stated overdoses are the leading cause of unexpected death in Tompkins County with 24 in 2017.

On February 7th, CNN reported “The San Francisco Department of Public Health has unanimously endorsed a task force's recommendation to open what could become the nation's first legal safe injection sites aimed at curbing the opioid epidemic...The city plans to open the first two facilities in July, the beginning of its fiscal year...Funding for the facilities will initially come from the private sector. According to Rachel Kagan, Director of Communications at the San Francisco Department of Public Health, this helps the city avoid liability issues, since intravenous drug use is against state and federal law...Though the sites in San Francisco would be at odds with California and federal laws, state legislators are trying to pass a bill that will

protect anyone associated with the injection sites -- including property owners, employees and drug users -- from arrest. A version of the bill passed in the State Assembly last year but is two votes short in the State Senate, according to Laura Thomas, the California state director for the nonprofit Drug Policy Alliance. 'I've been working on this particular issue for over a decade.' But the San Francisco sites will probably open this summer, regardless of changes to state law, she said."

In a detailed report titled *Establishment of a Pilot Medically Supervised Injection Facility in Massachusetts*, the Massachusetts Medical Society Task Force on Opioid Therapy and Physician Communication recommended to its Congress of Delegates (the policy making body of the Society) to advocate for a pilot SIF. The Congress of Delegates adopted their recommendation at their annual meeting in April 2017. The report evaluates SIFs in great detail in relation to important public health and general medical principles.

(<http://www.massmed.org/advocacy/state-advocacy/sif-report-2017/>)

On other fronts related to SIFs:

I have contacted the European Monitoring Centre for Drugs and Drug Addiction (EMCDDA) (http://www.emcdda.europa.eu/emcdda-home-page_en) and the

International Network of Drug Consumption Rooms (<http://www.drugconsumptionroom-international.org>)

There are a number of sites in Europe which are in the lower 100,000 population range. Through the courtesy of Dagmar Hedrich of EMCDDA, I obtained contact information for a couple of sites in Spain of about our size and have emailed them asking about their experience. I hope to have that data this month to report to you in March.

I have also reviewed Assembly Bill 8534 (AN ACT to amend the public health law, in relation to enacting the safer consumption services act) which has 16 co-sponsors and presently in the Assembly's Health Committee. It basically lays out the legal structure that would allow an SIF to function in NYS. There is no companion bill in the Senate of NYS.

On March 29th, I am doing a presentation at Trillium Health in Rochester, NY. As a facility which delivers preventive care, early detection, syringe exchange, and treatment of HIV and STDs, they are interested in exploring a SIF. (<https://www.trilliumhealth.org/>)

Division for Community Health
February 27, 2018 Board of Health Meeting

Karen Bishop, Director of Community Health
January 2018 Report

Administration –

- Facilitated the mandatory Infection Control training for all agency Registered Professional Nurses as well as several other county department nurses on January 10 at the health department. This is a requirement for licensure. TC3 provided the mandatory two-hour training.
- Attended the Immunization Coalition meeting held at the health department on January 9.
- Attended an organizational meeting in Waterloo, NY on January 12 with representatives from Oneida County Cornell Cooperative Extension and Steuben County Public to plan content of a lead prevention educational video. Blue Cross Blue Shield Community Health Improvement grant funding will be utilized to cover a portion of the video production costs.
- Participated in five software demos for the new electronic health record held at the health department January 16-18.
- Attended a workshop for Tompkins County Health Care Agencies on emergency preparedness on January 24.
- Facilitated team building between Community Health Services and WIC so that both programs are represented at each other's respective monthly staff meetings.
- Fielded technical questions related to influenza disease, vaccine and use of antiviral medication.
- Provided input into the agency's annual state aid application for public health work.
- Met with Division for Community Health managers to set priorities for the year including identifying several areas to focus public health detailing on including maternal obesity, immunizations, lead poisoning testing, and tick borne infections.

Statistical Reports –

- Division statistical reports – see attached reports.

February 2018 BOH Report

Community Health Services

By Melissa Gatch, Supervising Community Health Nurse

Continuing Education-

- CHS nursing staff completed mandatory Infection Control training at the Health Department on January 10.

Lead Poisoning Prevention- Lead nurse Gail Birnbaum has no open lead cases at this time. Two open cases noted in January's report have met discharge criteria.

Communicable Disease-

- **Influenza:** NYS reports the highest laboratory confirmed influenza cases and hospitalizations with confirmed influenza since reporting began in 2004. Season to date Tompkins County has seen a total of 497 lab confirmed cases. NYSDOH has reported 5 Influenza- associated pediatric deaths this season. In January, Governor Cuomo signed an executive order allowing pharmacies to administer flu vaccines to children 2-18 years old, increasing vaccine accessibility. On February 8th Governor Cuomo also directed local health departments to re-focus enhanced outreach and education on flu to vulnerable populations including daycares, senior facilities, homeless shelters and schools. Locally, influenza outreach and education has been provided to all Tompkins County schools; COFA; Child Development Council; WIC; Food Pantries; Loaves and Fishes and Foodnet Meals on Wheels. In addition, a flu press release was issued on February 9. We continue to recommend that everyone 6 months and up get the flu vaccine- it's not too late! Vaccine continues to be available at provider offices, pharmacies and at the Health Department.
- **Zika:** To date, the TCHD has authorized Zika testing for 78 Tompkins County residents. There have been 6 positive cases, one case was pregnant and the pregnancy was terminated. Beginning March 1, medical providers will no longer need to seek approval from the health department for Zika testing through the Wadsworth state lab. Commercial laboratory testing for the Zika virus is now available and can be ordered directly by medical providers.
- **HIV Testing/Counseling:** During the month of January one person was tested at the Health Department and was negative. We will be focusing efforts over the next month to find additional locations in Tompkins County to offer HIV testing.
- **Health Advisories and Informational Messages Blast Faxed to Providers:**
 - Weekly Influenza report

Tuberculosis- (3 active cases)

- **Case #1: (ongoing)** 26 year old male college student entered the US from South Africa in August 2017. He had a positive QFT on 8/25, reported a productive cough for several weeks, fatigue, headache and cold symptoms. CXR on 9/6 was negative. Three sputum specimens were collected on 9/18, 9/19, 9/20; with the last specimen smear and PCR positive on 9/26/17. Health Center was notified of results and the client was placed on isolation. Infectious disease provider ordered CT of chest, which revealed a small apical cavitory lesion with additional non-calcified pulmonary parenchyma lesions in the left apex. Case began 4- drug treatment on 9/27/17 and has tolerated without problem. After two weeks of treatment, infectious disease provider ordered three sputum specimens, all were smear negative and client was released from isolation on 10/13/17. LHD providing daily visits for directly observed therapy with case

tolerating medications. Medication regime was adjusted to two medications in November. Case is pansensitive. Treatment should be completed in March.

Case #2: (ongoing) 25 year old female college student entering the US three years ago from Afghanistan. Case was diagnosed with pansensitive pulmonary TB in July 2017 in NYC after several months of reported coughing; QFT and chest xray positive. Case had been managed by the Corona Chest Center in NYC with remote tele-medicine DOT's provided when she started graduate school in Tompkins County. Case was transferred to Tompkins County in October when the NYC clinic discovered that she was noncompliant with her INH medication; taking subclinical dose for 7 weeks. Case was evaluated by TCHD TB consultant in October and started daily DOT's with INH and Rifampin daily dosing from three times a week. Case has been compliant with medications and remains asymptomatic. Treatment will be extended an additional month due to the subclinical dosing. Case was transferred back to NYC in December for TB case management during the month long college break returning to Ithaca mid January. While in NYC, she was evaluated, had complaint of ocular pain, had a CXR and was advised that she no longer needed treatment. TCHD contacted case upon return to Ithaca to resume DOT; however, case relayed the experience in NYC and indicated she was through with treatment. With the assistance of both regional, state DOH and infectious disease provider, case is back on TB treatment through mid February.

Case #3: Case #3: (new case) A 58 year old male entered the USA in 2000 from South Korea. Case had positive T-spot in July 2017 and abnormal CXR September 2017 and was symptomatic with fever, night sweats and weight loss. Case reported that symptoms had been intermittent over the past 2 years, since his travel to India. PCP ordered thoracentesis on 9/26/18 which was AFB and culture negative. Case was referred to TB consultant by PCP for follow-up in January. Sputa x3 obtained 1/16- 1/18/18. The 1/16/18 sample was AFB smear positive and PCR positive. Case was isolated at home and started on 4-drug treatment on 1/17/18; daily DOT initiated. Case had 3 additional sputum collected (1/29, 1/30 & 1/31); all were AFB smear negative. Case was released from isolation, per protocol and has resumed his daily activities. He is being seen at the health department for daily DOT. He is tolerating his treatment well. Contact investigation has been initiated and is continuing.

Latent Tuberculosis Infection (LTBI): There were 20 Tuberculin Skin Tests (TST) placed during the month of January. There were no positive results.

WIC Program Report for January 2018

1. Completed the 2017 Learning Community- Some of our successes:
 - a. Decreased our no-show rate from 18% to 13%
 - b. Developed strategies to increase participant check redemption.
 - c. Learned that the majority of our participants prefer to get their appointment reminder calls via text message.
 - d. Learned that the two main reasons participants don't cash their checks is (1.) They forgot & (2.) the shopping experience.
2. Created a Breastfeeding support group for WIC mothers on Facebook- the group is closed and run by the WIC Peer Counselors and monitored by the Director of Health Promotions and the WIC Director.
3. Launched our first Breastfeeding support group meeting. In January we had two moms attend. The group is held in the WIC office on the second Thursday of every month.
4. Reestablished our partnership with Cornell Cooperative Extension (CCE). In February and March we will be working together to improve the shopping experience for WIC participants. A WIC nutritionist will join a CCE staff member to hold grocery store tours, twice a month. CCE has already developed the program. A WIC Nutritionist will partner in the experience and refer participants to the program.
5. WIC Caseload is still decreasing-
Strategies the WIC team have developed to increase caseload.
 - a. Meeting with other human service agencies in Tompkins County to improve referrals to WIC.
 - b. Calling participants that no-show to appointments on a daily and weekly basis.
 - c. Sending text message reminders to participants when they miss an appointment.
 - d. Partnering with Cornell Cooperative Extension to offer grocery shopping tours for WIC participants to help new participants cash their checks at the store.
 - e. Nutritionists calling all new participants one week after initial WIC appointment to discuss food package and shopping experience.
 - f. Updated 1 additional Local Agency Policy - Time Card Policy and Procedure.

N.Y.S. Department of Health
 Division of Epidemiology
 Communicable Disease Monthly Report*, DATE: 01FEB18
 Rates are defined as: Cases/100,000 population/Month

County=TOMPKINS | Month=JANUARY

Disease	2018		2017		2016		2015		Ave (2015-2017)	
	Freq	Rate	Freq	Rate	Freq	Rate	Freq	Rate	Freq	Rate
CRYPTOSPORIDIOSIS**	0	0.0	1	11.4	0	0.0	0	0.0	0	0.0
GIARDIASIS	0	0.0	0	0.0	0	0.0	1	11.4	0	0.0
HAEMOPHILUS INFLUENZAE, NOT TYPE B	1	11.4	0	0.0	0	0.0	0	0.0	0	0.0
HEPATITIS B,CHRONIC	1	11.4	2	22.9	1	11.4	0	0.0	1	11.4
HEPATITIS C,ACUTE	1	11.4	1	11.4	0	0.0	0	0.0	0	0.0
HEPATITIS C,CHRONIC	1	11.4	3	34.3	5	57.2	5	57.2	4	45.8
INFLUENZA A, LAB CONFIRMED	168	1922.4	104	1190.0	4	45.8	171	1956.7	93	1064.2
INFLUENZA B, LAB CONFIRMED	128	1464.7	8	91.5	0	0.0	15	171.6	8	91.5
INFLUENZA UNSPECIFIED, LAB CONFIRMED	0	0.0	1	11.4	0	0.0	0	0.0	0	0.0
LYME DISEASE** *****	0	0.0	0	0.0	2	22.9	0	0.0	1	11.4
MENINGITIS, ASEPTIC	1	11.4	0	0.0	0	0.0	0	0.0	0	0.0
SALMONELLOSIS	1	11.4	0	0.0	0	0.0	0	0.0	0	0.0
SHIGELLOSIS	1	11.4	0	0.0	0	0.0	0	0.0	0	0.0
STREP,GROUP A INVASIVE	0	0.0	0	0.0	1	11.4	0	0.0	0	0.0
STREP,GROUP B INVASIVE	2	22.9	0	0.0	1	11.4	1	11.4	1	11.4
STREP PNEUMONIAE,INVASIVE**	2	22.9	0	0.0	0	0.0	1	11.4	0	0.0
TUBERCULOSIS***	1	11.4	0	0.0	0	0.0	0	0.0	0	0.0

Disease	2018		2017		2016		2015		Ave (2015-2017)	
	Freq	Rate	Freq	Rate	Freq	Rate	Freq	Rate	Freq	Rate
SYPHILIS TOTAL.....	0	0.0	1	11.4	1	11.4	0	0.0	1	11.4
- EARLY LATENT	0	0.0	0	0.0	1	11.4	0	0.0	0	0.0
- LATE LATENT	0	0.0	1	11.4	0	0.0	0	0.0	0	0.0
GONORRHEA TOTAL.....	5	57.2	7	80.1	4	45.8	7	80.1	6	68.7
- GONORRHEA	5	57.2	7	80.1	4	45.8	7	80.1	6	68.7
CHLAMYDIA	21	240.3	28	320.4	21	240.3	23	263.2	24	274.6

*Based on month case created, or December for cases created in Jan/Feb of following year

**Confirmed and Probable cases counted

***Not official number

**** In 2015-2016, 25 counties investigated a sample of positive laboratory results; in 2017-2018, 27 counties sampled.

Division for Community Health
PROGRAM Statistical Highlights for Board of Health - 2018

Community Health Services Clinical Statistics	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD 2018	Total 2017	Total 2016
Maternal Child / MOMS Services															
Client Caseload	85														
# of Client Admissions	21												21	181	254
# of Client Discharges	17												17	217	241
Maternal & Infant Clinic Visit**	9												9	99	163
Maternal & Infant Home Visit	68												68	918	928
Total Home & Clinic Visits	77	0	0	0	0	0	0	0	0	0	0	0	77	1017	1091

On-Call (Weekend) Nursing Visits to Patients															
Maternal & Infant On Call Visits	0												0	0	0
Rabies On Call Vaccinations	0												0	36	33
TB DOT On Call Visits	4												4	9	4
Total # On-Call Visits	4	0	0	0	0	0	0	0	0	0	0	0	4	45	37

Total Home, Clinic, On-Call Visits	81	0	0	0	0	0	0	0	0	0	0	0	81	1062	1128
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Childbirth Education															
# of Childbirth Education Classes	0												0	3	3
# of Childbirth Education Moms*	0												0	15	13

* CBE Total is duplicated count

DOT = Direct Observe Therapy Visits

MOMS = Medicaid Obstetrical and Maternal Services

** Clinic visit revised to include intake visits

Shaded areas indicate revisions from the previous report

Community Health Services Clinical Statistics	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD 2018	Total 2017	Total 2016	
Immunization Program (does not include counts for rabies vaccinations)																
Immunization Clients Served: Children	22												22	274	263	
Immunization Clients Served: Age19 +	26												26	599	553	
Total Immunization Clients	48	0	0	0	0	0	0	0	0	0	0	0	48	873	816	
Immunizations Administered: Children	46												46	553	496	
Immunizations Administered: Age 19 +	32												32	668	578	
Total Immunizations Administered	78	0	0	0	0	0	0	0	0	0	0	0	78	1221	1074	
# of Influenza Immunizations	29												29	591	536	
# of All Other Immunizations	49	0	0	0	0	0	0	0	0	0	0	0	49	630	538	
Rabies Vaccination Program (Internal data,reporting to NYSIIS may be ongoing)																
Post-Exposure Clients	3												3	139	104	
Post-Exposure Clinic Vaccinations	8												8	277	228	
Tuberculosis Program																
Cumulative TB clients	2												2	5	4	
Active TB Admissions	1												1	4	3	
Active TB Discharges	0												0	3	2	
Current Active Clients	3												N/A	N/A	N/A	
TB Direct Observe Therapy Home Visits	38												38	353	102	
# of Tuberculosis Screening Tests*	20												20	231	312	
Anonymous HIV Counseling & Testing Clinics																
# of HIV Clinics - including Walk-Ins	3												3	89	121	
# of Clients Counseled & Tested	1												1	73	101	
HIV Positive Eliza & Western Bloc	0	0	0	0	0	0	0	0	0	0	0	0	0	2	0	
Women, Infants, Children Clinic																
Monthly New Enrollments	42												41	83	535	669
Total Participants Served	471												414	885	5230	6240
Participants w/Active Checks	1079												1075	1077	1160	1289
Total Enrolled (Summary is an Average)	1285												1269	1277	1399	1512
% No-Show	16.0%												15.3%			
% Active Participation	71.9%												71.7%			
% Caseload Target (FY17 Target = 1500)	85.7%												84.6%			

123 Red numbers indicate preliminary data; subject to revision

yellow cells are averages

** # of Immunizations administered may understate actual activity if Rabies activity updates to NYSIIS are pending

UA = Unavailable at this time

Children with Special Care Needs Division — (607) 274-6644

Children with Special Care Needs Highlights January 2018 Report

Staff Activities

Staff Committees/Meetings

- CSCN Software committee meets weekly (Michele Card, Cindy Lalonde, Barb Wright, Deb Thomas, Greg Potter IT Director and Roger Cotrofeld, IT)
- Margo Polikoff attended Opioid Epidemic Mini Formal—Local Response to the Opioid Crisis at TCHD on 1/4/18
- Margo attended the Health Planning Council—Addiction Center of Broome Center of Treatment Innovation (COTI) Mobile Units at TCHD on 1/8/18
- Margo attended Collaborative Solutions Network meeting at Racker on 1/9/18
- Barb Wright attended the Management Team Meeting on 1/9/18
- Margo attended Cradle to Career Meeting @ CCE on 1/12/18
- Margo attended NYS OCFS Youth Services Planning Meeting @ DSS on 1/17/18
- Julie Norton, Debbie Thomas, and Margo Polikoff attended the CPSE Chairs Meeting on 1/19/18
- Cindy LaLonde, Debbie Thomas, and Barb Wright visited Hear 2 Learn Agency in Syracuse to view their Software on 1/19/18
- All staff attended the CSCN Staff Meeting on 1/22/18
- Debbie Thomas, Capri Prentice, Diane Olden, Mary Ellen Meade and Margo Polikoff attended the 30 Million Words Community Read Kick Off Event @ The Space at Greenstar on 1/25/18
- Margo attended 'Raising of America'—Film and discussion panel about the importance of Early Childhood Development as predictor of future success @ GIAC on 1/29/18
- Julie Norton and Margo attended the Functional Behavior Assessments for Preschool Students' workshop by RSE-TASC @ OCM BOCES McEvoy Center in Cortlandville on 1/31/18
- Debbie and Margo met with Ithaca City School District Preschool staff regarding Transition 1/24/18

Staff Training

- All nurses attended the mandatory Infection Control Class on 1/10/18
- Franziska Racker Center presented a training on Early Intervention Feeding Evaluations on 1/24/18- Most of the Service Coordinators attended and many community therapists, school district therapists and IC students were in attendance.

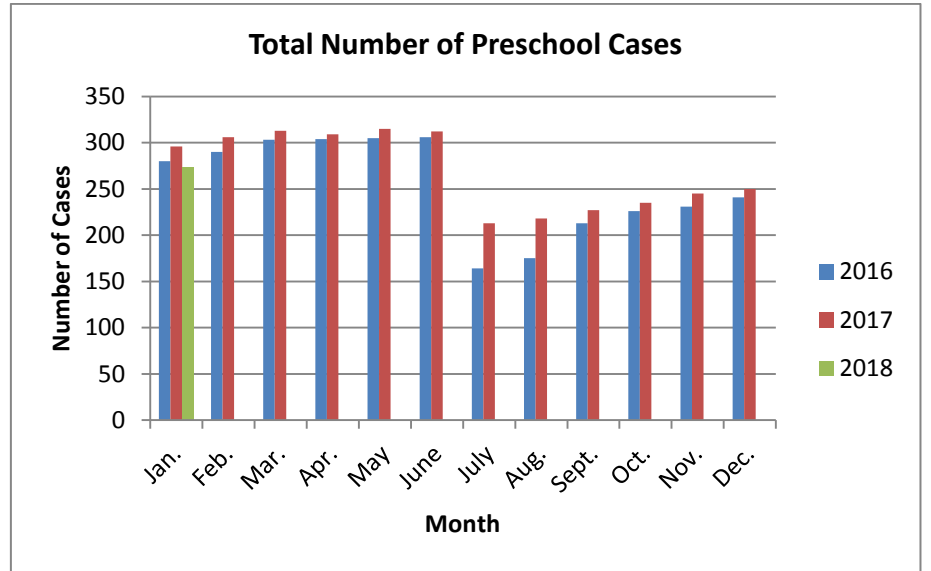
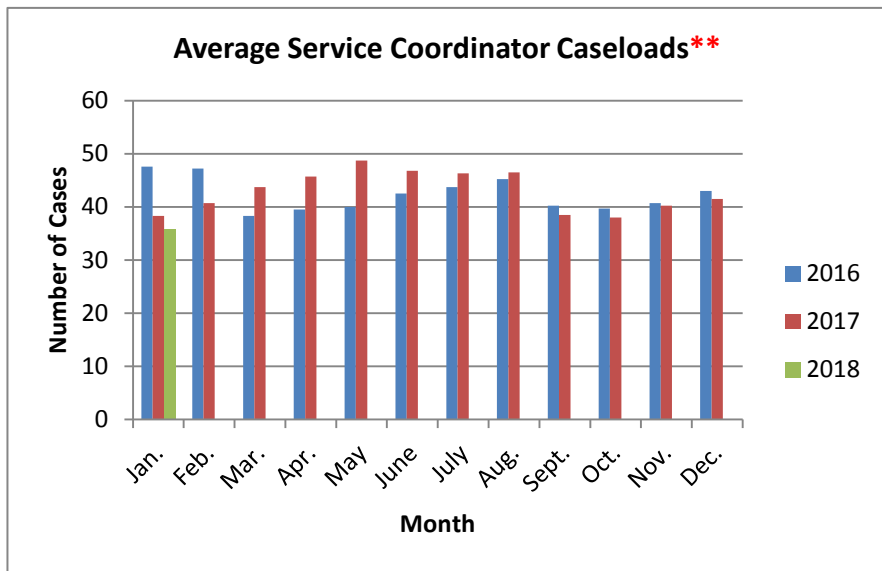
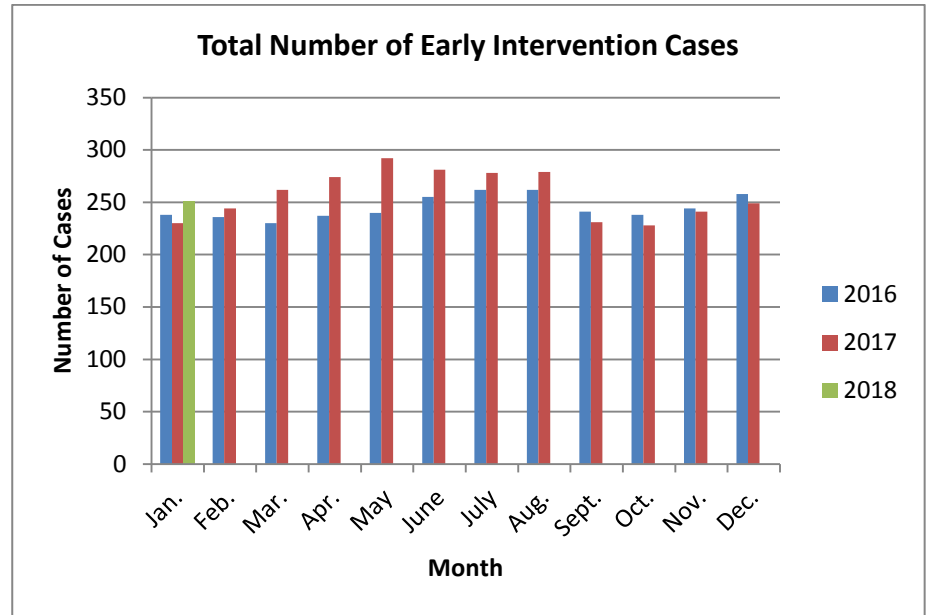
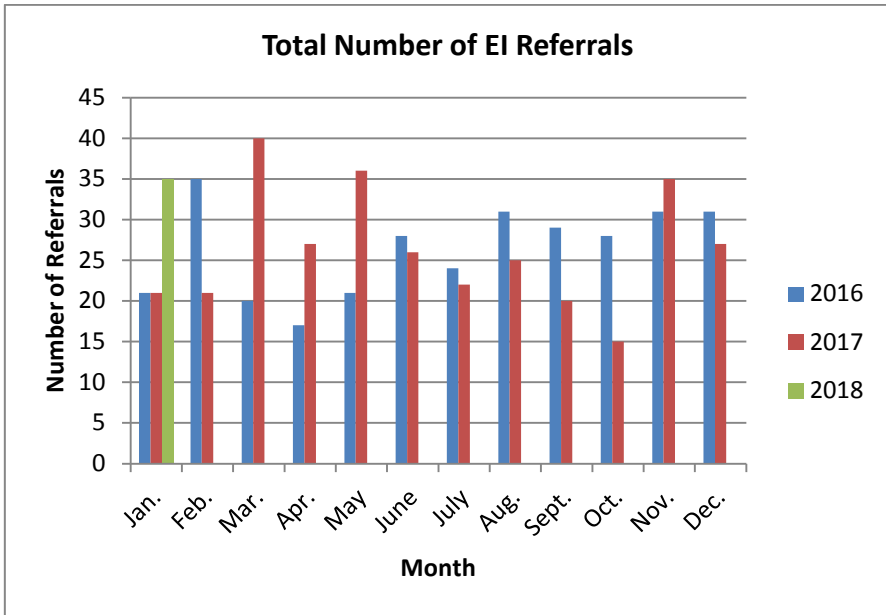
Deb Thomas, Division Manager:

- Attended Senior Leadership Meeting on 1/3/18, 1/24/18
- Met with Frank Kruppa for CSCN program meeting 1/3/18, 1/23/18
- Attended the Management Team Meeting on 1/9/18
- Software meetings (additional) for forms development on 1/12/18 and 1/8/18
- Meetings for the *Thirty Million Words* Leadership group 1/4/18, 1/18/18
- Met with Family Reading Partnership Director 1/18/18
- Attended the Board of Health Meeting 1/23/18
- Met with Clinic Director Bev Hartz at Franziska Racker Center 1/30/18
- Orientation meetings with the Senior Community Health Nurse and new Service Coordinator Erin Worsell on 1/4/18 and 1/25/18
- Met with Ithaca City School District Preschool staff regarding Transition 1/24/18

Other:

- CSCN staff are participating in a Community Read of 30 Million Words-Building a Child's Brain by Dr. Dana Suskind, MD
- CSCN staff are interviewing candidates for a new Service Coordinator to replace Mary Ellen Meade, RN who will be retiring on February 28, 2018.

Children with Special Care Needs Statistics Based on Calendar Year



****Average Service Coordinator Caseloads showing decrease due to increase in fully oriented Ongoing Service Coordinators**

**Children with Special Care Needs Division
Statistical Highlights 2018**

EARLY INTERVENTION PROGRAM

Number of Program Referrals	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	2018 Totals	2017 Totals
Initial Concern/reason for referral:														
-- DSS Founded Case	4												4	13
-- Gestational Age													0	15
-- Gestational Age/Gross Motor													0	0
-- Cognitive Delay													0	1
-- Global Delays													0	4
-- Hearing													0	1
-- Physical													0	0
-- Feeding	2												2	19
-- Feeding & Gross Motor													0	0
-- Feeding & Social Emotional													0	0
-- Gross Motor	6												6	74
-- Gross Motor & Feeding													0	1
-- Gross Motor & Fine Motor	2												2	0
-- Gross Motor & Social Emotional													0	1
-- Fine Motor													0	1
-- Fine Motor & Cognitive													0	0
-- Social Emotional													0	11
-- Social Emotional & Adaptive													0	0
-- Speech	12												12	155
-- Speech & Feeding	1												1	3
-- Speech & Fine Motor													0	2
-- Speech & Gross Motor	1												1	3
-- Speech & Sensory													0	0
-- Speech & Social Emotional	1												1	3
-- Adaptive													0	0
-- Adaptive/Sensory	3												3	3
-- Adaptive/Fine Motor													0	0
-- Qualifying Congenital / Medical Diagnosis	1												1	0
-- Child Find (At Risk)	2												2	0
Total Number of Early Intervention Referrals	35	0	0	0	0	0	0	0	0	0	0	0	35	310

Caseloads														
Total # of clients qualified and receiving svcs	214													
Total # of clients pending intake/qualification	37													
Total # qualified and pending	251													
Average # of Cases per Service Coordinator	35.9	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0		

**Children with Special Care Needs Division
Statistical Highlights 2018**

EARLY INTERVENTION PROGRAM

Family/Client visits	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	2018 Totals	2017 Totals
-- Intake visits	22												22	276
-- IFSP Meetings	48												48	479
-- Amendments	16												16	179
-- Core Evaluations	23												23	237
-- Supplemental Evaluations	7												7	80
-- DSS Visit	0												0	1
-- EIOD visits	3												3	36
-- Observation Visits	54												54	553
-- CPSE meetings	7												7	80
-- Program Visit	0												0	10
-- Family Training/Team Meetings	0												0	7
-- Transition meetings	15												15	118
-- Safe Care Visits	0												0	31
-- Other Visits	4												4	32
IFSPs and Amendments														
# of Individualized Family Service Plans Completed	48												48	479
# of Amendments to IFSPs Completed	31												31	238
Services and Evaluations Pending & Completed														
Children with Services Pending														
-- Audiological	1													
-- Feeding	0													
-- Nutrition	0													
-- Occupational Therapy	1													
-- Physical Therapy	2													
-- Social Work	1													
-- Special Education	0													
-- Speech Therapy	0													
# of Supplemental Evaluations Pending	11													
Type:														
-- Audiological	4													
-- Developmental Pediatrician	1													
-- Diagnostic Psychological	0													
-- Feeding	1													
-- Physical Therapy	0													
-- Speech	2													
-- Occupational Therapy	3													
-- Vision	0													
-- Other	0													

**Children with Special Care Needs Division
Statistical Highlights 2018**

EARLY INTERVENTION PROGRAM

Services and Evaluations Pending & Completed (continued)	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	2018 Totals	2017 Totals
# of Supplemental Evaluations Completed	12	0	0	0	0	0	0	0	0	0	0	0	12	123
Type:														
-- Audiological	3													36
-- Diagnostic Psychological	1													2
-- Developmental Pediatrician	1													1
-- Feeding	0													14
-- Occupational Therapy	3													27
-- Physical Therapy	2													14
-- Speech Therapy	2													29
-- Vision	0													0
-- Other	0													0
Diagnosed Conditions														
Autism Spectrum	2													
-- Children currently diagnosed:	12													
-- Children currently suspect:														
Children with 'Other' Diagnosis														
-- Agenesis of Corpus Collosum	1													
-- Agenesis of Pectoral Muscle	1													
-- Brain Anomalies	1													
-- Cardiac Anomaly	2													
-- Cerebral Palsy (CP)	2													
-- Chromosome Abnormality	3													
-- Cleft Lip/Palate	6													
-- Crouzon Syndrome	1													
-- DiGeorge Syndrome	1													
-- Down Syndrome	5													
-- Ectrodactyly	1													
-- Failure to Thrive	2													
-- Feeding Difficulties	12													
-- GERD	2													
-- Hearing Loss	3													
-- Hydrocephalus	1													
-- Hydronephrosis	1													
-- Hypotonia	2													
-- Intrauterine Stroke	1													
-- Macrocephaly	2													
-- Malabsorption	1													
-- Microcephaly	2													
-- Pierre Robin Syndrome														
-- Plagiocephaly	4													
-- Prematurity	11													
-- Pyriform Aperture Stenosis w/ Hard Palate Cleft	1													
-- Reduction of Upper Limb	1													
-- Selective Mutism	1													
-- Spina Bifida	1													
-- Torticollis	8													

**Children with Special Care Needs Division
Statistical Highlights 2018
EARLY INTERVENTION PROGRAM**

Early Intervention Discharges	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	2018 Totals	2017 Totals
-- To CPSE	3												3	84
-- Aged out	0												0	5
-- Declined	6												6	51
-- Skilled out	2												2	35
-- Moved	1												1	31
-- Not Eligible	8												8	63
-- Other	2												2	21
Total Number of Discharges	22	0	0	0	0	0	0	0	0	0	0	0	22	290

Child Find	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec		
Total # of Referrals	2												2	5
Total # of Children in Child Find	5													
Total # Transferred to Early Intervention	1												1	3
Total # of Discharges	1												1	7

**Children with Special Care Needs Division
Statistical Highlights 2018**

PRESCHOOL SPECIAL EDUCATION PROGRAM

Clients Qualified and Receiving Services	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	2018 Totals	2017 Totals
Children per School District														
-- Ithaca	131													
-- Dryden	48													
-- Groton	20													
-- Homer	1													
-- Lansing	24													
-- Newfield	27													
-- Trumansburg	17													
-- Spencer VanEtten	2													
-- Newark Valley	1													
-- Odessa-Montour	2													
-- Candor	0													
-- Moravia	0													
-- Cortland	0													
Total # of Qualified and Receiving Services	273	0	0	0	0	0	0	0	0	0	0	0		

Services Provided	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec		
Services /Authorized by Discipline														
-- Speech Therapy (individual)	171													
-- Speech Therapy (group)	15													
-- Occupational Therapy (individual)	51													
-- Occupational Therapy (group)	3													
-- Physical Therapy (individual)	31													
-- Physical Therapy (group)	3													
-- Transportation														
-- Birnie Bus	26													
-- Ithaca City School District	42													
-- Parent	1													
-- Service Coordination	31													
-- Counseling (individual)	42													
-- Counseling (group)	0													
-- 1:1 (Tuition Program) Aide	7													
-- Special Education Itinerate Teacher	19													
-- Parent Counseling	34													
-- Program Aide	1													
-- Teaching Assistant	1													
-- ASL Interpreter	0													
-- Audiological Services	4													
-- Teacher of the Deaf	3													
-- Auditory Verbal Therapy	0													
-- Teacher of the Visually Impaired	0													
-- Nutrition	9													
-- Assistive Technology Services	0													
-- Skilled Nursing	0													
-- Vision	0													
Total # of children rcvg. home based related svcs.	204													

Children with Special Care Needs Division
Statistical Highlights 2018

PRESCHOOL SPECIAL EDUCATION PROGRAM

Number of Children Served Per School District Attending Tuition Based Programs	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	2018 Totals	2017 Totals
-- Ithaca	42													
-- Cortland	0													
-- Dryden	15													
-- Groton	3													
-- Lansing	3													
-- Newfield	4													
-- Trumansburg	2													
-- Odessa-Montour	0													
-- Spencer VanEtten	0													
-- Moravia	0													
-- # attending Franziska Racker Centers	42													
-- # attending Ithaca City School District	27													
Total # attending Special Ed Integrated Tuition Progr.	69	0	0	0	0	0	0	0	0	0	0	0		

Municipal Representation Committee on Preschool Special Education	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	2018 Totals	2017 Totals
-- Ithaca	18												18	185
-- Candor	0												0	2
-- Dryden	10												10	72
-- Groton	1												1	21
-- Lansing	0												0	19
-- Newark Valley	0												0	0
-- Newfield	2												2	23
-- Odessa	0												0	0
--Trumansburg	0												0	11

ENVIRONMENTAL HEALTH DIVISION

<http://www.tompkinscountyny.gov>

Ph: (607) 274-6688

Fx: (607) 274-6695

ENVIRONMENTAL HEALTH HIGHLIGHTS

January 2018

Outreach and Division News

2018 Annual Assessment/Code Enforcement Meeting: On January 23, Tompkins County Assessment hosted their annual meeting with Code Enforcement Officers. Representatives from Environmental Health have been attending for several years. This year all members of the EH Onsite Wastewater Treatment System (OWTS) team - including Janice Koski, Joel Scogin, and Becky Sims – attended in addition to Adriel Shea, Scott Freyburger, and Liz Cameron. The agenda included an update from the Assessment Department and a presentation on Tiny Homes by Noah Demarest, architect and founder of Stream Collaborative. Buzz Dolph from Tiny Timber also contributed to the presentation. Tiny homes have presented a challenge for a number of agencies from a regulatory perspective. The tiny homes discussed by Demarest and Dolph meet regulatory requirements; however, it is quite common for tiny homes not to meet building code requirements or to be built in a manner to be regulated as an RV, which makes them exempt from OWTS regulations.

OWTS Sand Filter Sand: As is fairly standard for this time of year, the gravel pits in Tompkins County do not have filter sand to sell (they don't produce it through the winter, but rely on their stockpile until it runs out). The OWTS team ends up contacting other pits in the region to see if they have sand available to sell, and if they do copies of their sand analysis are requested to verify that it meets the State specifications. If it does, we allow contractors to use their sand for the construction of sand filters.

2018 Begins: It is the start of a new year, which means the start of a new regulatory period for most Environmental Health programs. The OWTS, Water and Food Service teams met to organize this year's inspections and discuss any program changes or other issues.

The Rabies Program has been working with CHS staff and Cayuga Medical Center staff to set-up a procedure to have patients who have had bat exposures with no known wound present (i.e., bat in a bedroom exposure), treated at Cayuga Hematology and Oncology Associates (CHOA) for Day 0 instead of Urgent Care. The hope is that CHOA will be able to alleviate some of the strain that CMC Urgent Care sees during the summer months when bat exposures increase and that it will provide for a better patient experience for those who need rabies treatment.

Personnel:

Congratulations to Caitlin Feller! Caitlin received a well-deserved promotion from Information Aide to Administrative Assistant 1. We greatly appreciate Caitlin's contributions to our office and look forward to her continue growth within the Division.

Welcome to Erica Herman! Erica joined EH on January 29, working full time as a Project Assistant through the end of March. Erica is helping with the digitization of the hard copy files for our public water supplies. She started with the Facility Basic Data Sheets (FBDS). FBDS's contain information on the processes, etc at a public water supply. She is now moving on to Lead and Copper sample results. EH has been scanning all laboratory reports that come into our office since 2016, so Erica will be focusing on results submitted before then. Erica's position is funded through our Drinking Water Enhancement Grant.

Training:

Janice Koski, Skip Parr, Cynthia Mosher, Mik Kern and Anne Wildman participated in a Body Art and EH webinar on January 18th. The webinar covered topics such as blood-borne pathogens in the body art industry, building relationships between inspectors and body artists and handling illegal body art practitioners.

Rabies Control Program

There were no confirmed cases of rabies in Tompkins County during January 2018. During these colder months, bats should be hibernating; however the irregular temperatures have continued to disrupt normal behavior. If a bat is found indoors, contact the Health Department to determine if it should be tested for rabies. If it has been determined that no exposure occurred, a wildlife rehabilitator should be contacted before releasing it outside during the colder months.

The Winter Rabies Clinic was held at the Tompkins County SPCA in January, where 135 cats and dogs were vaccinated during this clinic. The majority of attendees used the online pre-registration, and many commented about short wait times, and no longer having to stand out in the cold. Pre-registration also reduced the number of animals at the facility at any one time and therefore reduced the stress and potential bite risk associated with stressed animals.

Key Data Overview				
	This Month	YTD 2018	YTD 2017	TOTAL 2017
Bites¹	13	13	21	275
Non Bites²	7	7	3	203
Referrals to Other Counties	1	1	2	22
Submissions to the Rabies Lab	13	13	13	218
Human Post-Ex Treatments	4	4	1	140
Unvaccinated Pets 6-Month Quarantined³	0	0	0	0
Unvaccinated Pets Destroyed⁴	0	0	0	1
Rabid Animals (Laboratory Confirmed)	0	0	0	13

¹"Bites" include all reported bites inflicted by mammals and any other wounds received while saliva is present.

²"Non-bites" include human exposures to saliva of potentially rabid animals. This also includes bats in rooms with sleeping people or young children where the bat was unavailable for testing.

³When an otherwise healthy, unvaccinated pet has contact with a rabid animal, or suspect rabid animal, that pet must be quarantined for 6 months or euthanized. Quarantine must occur in a TCHD-approved facility (such as a kennel) at the owner's expense. If the pet is still healthy at the end of 6 months, the exposure did not result in rabies and the pet is released.

⁴ Pets must be euthanized if they are unvaccinated and have been in contact with a rabid or suspect rabid animal and begin to display signs consistent with rabies. Alternatively, a pet is euthanized if a prescribed 6-month quarantine cannot be performed or the owners elect euthanasia instead of quarantine.

Reports by Animal Type												
	Bites				Animals sent to the NYS Rabies Laboratory				Rabid Animals			
	Mo	YTD 2018	YTD 2017	Total 2017	By TCHD	By Cornell	Totals		Mo	YTD 2018	YTD 2017	Total 2017
							Mo	YTD				
Cat	7	7	7	108	1	1	2	2	0	0	0	7
Dog	6	6	14	146	0	1	1	1	0	0	0	6
Cattle	0	0	0	0	0	0	0	0	0	0	0	0
Horse/Mule	0	0	0	0	0	0	0	0	0	0	0	0
Sheep/Goat	0	0	0	1	0	0	0	0	0	0	0	0
Domestic	0	0	0	2	0	0	0	0	0	0	0	0
Raccoon	0	0	0	2	0	0	0	0	0	0	0	0
Bats	0	0	0	9	9	1	10	10	0	0	0	0
Skunks	0	0	0	0	0	0	0	0	0	0	0	0
Foxes	0	0	0	4	0	0	0	0	0	0	0	0
Other Wild	0	0	0	3	0	0	0	0	0	0	0	0
Totals	13	13	21	275	10	3	13	13	0	0	0	13

Food Program

The results of food service establishment inspections conducted in Tompkins County can be viewed directly on the Environmental Health website (<http://www.tompkinscountyny.gov/health/eh/food/index>). Inspections can be sorted to meet the needs of the viewer (by facility, date, etc.) by clicking on the column heading of interest. This is a valuable tool for easily providing information to the public.

***Routine facility inspections** are conducted to protect public health. The inspections are made without advance notice to ensure that food processes are adequate, safe, and meet code requirements. It is important to keep in mind that inspections are only a "snapshot" in the entire year of a facility's operation and they are not always reflective of the day-to-day operations and overall condition of the operation.*

The following inspections were conducted with no critical violation(s) noted:

AGAVA, T-Ithaca	Linda's Corner Diner, T-Lansing
Applebee's Neighborhood Bar & Grill, V-Lansing	Lin Hua Chinese Kitchen, C-Ithaca
Arby's-Elmira Road, C-Ithaca	Little Venice Ristorante, V-Trumansburg
Barnes & Noble Booksellers, C-Ithaca	Maccormick Center – OCFS, T-Caroline
Borg Warner – Bldg #2, T-Lansing	Mahogany Grill, C-Ithaca
Buffalo Wild Wings #267, C-Ithaca	McDonalds of Elmira Road, C-Ithaca
Bun Appetit Bakery, V-Groton	Nikki Green, C-Ithaca
Capital State Kitchen, C-Ithaca	Panera Bread Bakery – Café #1381, C-Ithaca
Cayuga Addiction Recovery Services, T-Ulysses	Pizza Aroma, C-Ithaca
Chili's Bar & Grill, C-Ithaca	Potala Café, C-Ithaca
Chipotle Mexican Grill #1661, C-Ithaca	Smart Start Preschool, T-Ulysses
Creekside Café, V-Trumansburg	Spicy Asian, C-Ithaca
Dibella's Old Fashioned Subs, C-Ithaca	Subway #29252 – Ithaca Mall, V-Lansing
Downtown Children's Center, C-Ithaca	Subway – Buttermilk Falls, C-Ithaca
Gimme Coffee, V-Trumansburg	Subway of Dryden, V-Dryden
Glenwood Pines Restaurant, T-Ulysses	Taco Bell #9587, C-Ithaca
Gorgers, C-Ithaca	TC Action Casey Center Head Start, V-Dryden
Groton Elementary School, V-Groton	TC Action Groton, V-Groton
Groton Junior/Senior High School, V-Groton	Tompkins County Jail, T-Lansing
Joe's Restaurant, C-Ithaca	Waffle Frolic, C-Ithaca
Lansing Pizzeria, T-Lansing	Walmart Subway, C-Ithaca
L.C.S.D. – Lansing Middle School, T-Lansing	Wendy's, C-Ithaca
L.C.S.D.-R.C. Buckley Elementary, T-Lansing	

The Hazard Analysis Critical Control Point (HACCP) Inspection is an opportunity for the establishment to have the health department review food processes in the facility to make sure that all potential hazards are identified and to assure that the best food safety practices are being used.

No HACCP inspections were conducted this month.

***Re-Inspections** are conducted at any establishments that had a critical violation(s) to ensure that inadequate or unsafe processes in a facility have been corrected.*

The following re-inspections were conducted with no violations noted:

Spring Buffet, C-Ithaca

Critical violations may involve one or more of the following: the condition of food (e.g. food that may be at improper temperatures on delivery or damaged by rodents), improper food cooking and storage temperatures (e.g. food cooked to and/or held at improper temperatures), improper food preparation practices (e.g. preparing ready-to-eat foods with bare hands), and water and/or sewage issues (e.g. low disinfection levels in the water system). These critical violations relate directly to factors that could lead to food related illness.

Critical Violations were found at the following establishments:

Jade Garden, C-Ithaca

Potentially hazardous foods were not stored under refrigeration. Product above the rice warmer in the kitchen was observed to be at 72-78°F, product on shelves by the counter was observed to be at 52-56°F. The products were either discarded during the inspection or moved to the walk-in to be rapidly chilled to 45°F or less before use.

Little Venice Ristorante, V-Trumansburg

Potentially hazardous foods were not kept at or below 45°F during cold holding. Products in cold holding were observed to be at 56°F. The products were removed from service and rapidly chilled to 45°F or less before use.

Sicilian Delight, V-Lansing

Accurate thermometers were not available or used to evaluate potentially hazardous food temperatures.

Potentially hazardous foods were stored at room temperature. Products on a display shelf for customer service were observed to be below 140°F. The facility has a waiver for time as a public health control but was not maintaining temperature logs as required.

During a re-inspection enough refrigerated storage equipment was not maintained so that potentially hazardous foods were stored below 45°F. Product in a refrigerated storage unit was observed to be at 48-50°F. The products were moved to the walk-in cooler to be rapidly chilled to 45°F or less before use.

Subway East Hill, T-Ithaca

Potentially hazardous foods were not kept at or above 140°F during hot holding. Product in hot holding was observed to be at 136°F. The product was removed from service and rapidly heated to 165°F or above before use.

Shortstop Deli, C-Ithaca

Potentially hazardous foods are not stored under refrigeration. Product in a low boy cooler was observed to be at 50°F. The product was moved to refrigerated storage to be rapidly chilled to 45°F or less.

Fat Jack's BBQ, C-Ithaca

Potentially hazardous foods were not kept at or above 140°F during hot holding. Product in hot holding was observed to be at 115-120°F. The products were removed from service and rapidly reheated to 165°F or above before use.

Collegetown Bagels – East Hill Plaza, T-Ithaca

Potentially hazardous foods were not kept at or below 45°F during cold holding. Products on a salad bar were observed to be at 49°F. The products were discarded during the inspection.

Potentially hazardous foods were not stored under refrigeration. Product on a counter for customer service was observed to be at 65-67°F. The products were removed from service and rapidly chilled to 45°F or less before use.

Texas Roadhouse, C-Ithaca

Potentially hazardous foods are not kept at or above 140°F during hot holding. Product in hot holding was observed to be at 134°F. The product was removed from service and reheated to greater than 165°F before being returned to service.

Arby's Restaurant #866, V-Lansing

Accurate thermometers were not available or used to evaluate potentially hazardous food temperatures. An accurate thermometer was obtained for use during the inspection.

Enough refrigerated storage equipment was not maintained so that all potentially hazardous foods were stored below 45°F. Products in a refrigerated storage unit were observed to be at 49-56°F. The products were discarded during the inspection.

CTB Fresh, C-Ithaca

Toxic chemicals were improperly stored so that contamination of food could occur. Storage was rearranged during the inspection.

Ling Ling Garden, T-Ithaca

Potentially hazardous foods were not kept at or above 140°F during hot holding. Product in hot holding was observed to be at 119°F. The product was removed from service and rapidly reheated to 165°F or above before use.

Subway East Hill, T-Ithaca

Potentially hazardous foods were not kept at or above 140°F in hot holding. Product in hot holding was observed to be at 121-131°F. The product was removed from service and rapidly reheated to 165°F or higher during the inspection.

Domino's Pizza, C-Ithaca

An accurate thermometer was not available to evaluate potentially hazardous food temperatures. Probe thermometers available on premises were observed to be out of calibration by 18-20°F. The thermometers were properly calibrated during the inspection.

Shortstop Deli, C-Ithaca

Potentially hazardous foods were not kept at or below 45°F during cold holding. Product in a refrigerated storage unit was observed to be at 51°F. The product was discarded during the inspection.

Cinnamon Shoppe & Deli, T-Lansing

Cooked or prepared foods were subject to cross-contamination from raw foods. Product was rearranged during the inspection.

Ithaca Ramada Inn, V-Lansing

Adulterated food was found on premises. Products were discarded during the inspection.

Temporary Food Service Operation Permits are issued for single events at one location. The Food Protection Program issued 4 temporary permits.

Temporary food operation inspections are conducted to protect public health. The inspections are made without advance notice to ensure that the food processes at the event are adequate, safe, and meet code requirements. The operation must correct Critical Violations during the inspection. When a Temporary Food Operation has Critical Violation/s, a re-inspection is conducted when the event is longer than one day.

The following inspections were conducted with no violation(s) noted:

There were no inspections conducted this month.

Critical Violations were found at the following establishments:

There were no critical violations observed this month.

Pre-Operational inspections are conducted, following a thorough review of proposed plans, at new or extensively remodeled facilities to ensure code compliance prior to opening to the public.

The following pre-operational inspections were conducted:

Tianjin Foods, C-Ithaca

Plans Approved:

The Yellow Deli-Ithaca, C-Ithaca

Sopoong, C-Ithaca

New Permits Issued:

Tianjin Foods, C-Ithaca

Ko Ko Restaurant, C-Ithaca

The Food Protection Program received and investigated three complaints related to issues and/or problems at permitted food service establishments.

Engineering Plans Received

- Replacement of Wading Pool, Alex Haley, City of Ithaca
- Subdivision, 1540 Ellis Hollow Road, Town of Dryden
- Town of Ithaca- Water storage tank and water main replacements

Problem Alerts/Emergency Responses

A boil water order (BWO) was issued to Blue Water Apartments, T- Dryden, due to no chlorine residual in the distribution system. It was determined that the chlorine pump was not working. BWO will be released when satisfactory bacteriological sample results are received.

Childhood Lead Program

CHILDHOOD LEAD PROGRAM	MONTH	YTD 2018	YTD 2017	TOTAL 2017
A: Active Cases (total referrals):				
A1: # of Children w/ BLL>19.9ug/dl	0	0	0	1
A2: # of Children w/ BLL 10-19.9ug/dl	0	0	1	3
B: Total Environmental Inspections:				
B1: Due to A1	0	0	0	1
B2: Due to A2	0	0	1	3
C: Hazards Found:				
C1: Due to B1	0	0	0	1
C2: Due to B2	0	0	1	3
D: Abatements Completed:	0	0	0	0
E: Environmental Lead Assessment Sent:	0	0	1	2
F: Interim Controls Completed:	0	0	0	0
G: Complaints/Service Requests (w/o medical referral):	3	3	3	56
H: Samples Collected for Lab Analysis:				
- Paint	0	0	1	2
- Drinking Water	0	0	0	0
- Soil	0	0	0	2
- XRF	0	0	1	3
- Dust Wipes	0	0	2	5
- Other	0	0	0	1

Summary of Open BOH Enforcement Actions:

Date of BOH Action	Facility	Owner/ Operator	Basis for Action	Penalty Assessed	Next BOH Order Deadline	Status
1/23/18	Argos Inn	Avi Smith	Food Service Establishment - Repeat Critical Violations	\$1,400	Penalty Payment due 3/15/18.	Monitoring Compliance
1/23/18	Collegetown Bagels- Collegetown	Gregar Brous	Food Service Establishment - Repeat Critical Violations	\$400	Penalty Payment due 3/15/18.	Monitoring Compliance
1/23/18	Apollo	Gegezeren NFN	Violation of Board of Health Orders	\$2,000	Penalty Payment and food safety training certificate due 3/15/18.	Monitoring Compliance
1/23/18	Taste of Thai Express	Akhin Pancharoen	Violation of Board of Health Orders	\$1,600	Penalty Payment and food safety training certificate due 3/15/18.	Monitoring Compliance
1/23/18	Taste of Thai	Angsana Pancharoen	Violation of Board of Health Orders	\$1,200	Penalty Payment and food safety training certificate due 3/15/18.	Monitoring Compliance
1/23/18	Tamarind	Sadudee Pancharoen	Violation of Board of Health Orders	\$800	Penalty Payment and food safety training certificate due 3/15/18.	Monitoring Compliance
5/23/17	Hope's Events and Catering	Hope Rich	Food Service Establishment - Operating without a Permit	\$400	Penalty Payment due 7/14/17	Payment Outstanding
10/25/16	City of Ithaca WTP	City of Ithaca	Public Water System Violations – Maximum Contaminant Level exceedances	\$500 (Paid)	NA	Monitoring Compliance
12/10/13	Ulysses WD #3	Town of Ulysses	Public Water System Violations – Disinfection Byproducts	N/A	Revised Draft Resolution Pending	Monitoring Compliance
12/11/12	Village of Dryden PWS	Village of Dryden	Public Water System Violations – Arsenic and Storage Tank Replacement	N/A	Complete New TC3 and Ferguson Road Water Storage Tanks by 9/1/18.	Monitoring Compliance



Frank Kruppa
Public Health Director
55 Brown Road
Ithaca, NY 14850-1247

ENVIRONMENTAL HEALTH DIVISION
www.tompkinscountyny.gov/health/eh

Ph: (607) 274-6688
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CERTIFIED AND REGULAR MAIL

February 15, 2018

William Auble
Leisure Living Estates
4337 W Seneca Road
Trumansburg, NY 14886

**Re: Tompkins County Board of Health Draft Resolution # EH-ENF-17-0047
Leisure Living Estates, Mobile Home Park, V-Trumansburg**

Dear Mr. Auble:

Thank you for signing the Stipulation Agreement on February 8, 2018, for Leisure Living Mobile Home Park.

Enclosed is a copy of the Draft Resolution that the Tompkins County Board of Health will consider at its meeting on **Tuesday, February 27, 2018**. You or a representative has the right to speak to the Board for a few minutes prior to them taking action. If you wish to speak to the Board, please contact Skip Parr or me at (607) 274-6688 at least one day before the meeting. If you plan to attend, please arrive by 12:00 p.m. (noon).

Sincerely,

C. Elizabeth Cameron, P.E.
Director of Environmental Health

Enclosures – Draft Resolution, Stipulation Agreement and Orders, and Case Summary

pc: F:\EH\MOBILE HOME PARKS (MHP)\Facilities (MHP-4)\Leisure Living Estates\Enforcement\Draft Resolution 17-0047.docx
ec: Tompkins County Board of Health (via; Shelley Comisi, TCHD)
Michael Porciello, Thaler & Thaler, P.C.; CEO V-Trumansburg; Mayor V-Trumansburg; James Dennis, TC Legislature;
TCHD: Elizabeth Cameron, P.E., Director of Environmental Health; Frank Kruppa, Public Health Director; Joel Scogin;
Adriel Shea; Skip Parr; Brenda Coyle
scan: Signed copy to Accela

ENVIRONMENTAL HEALTH DIVISION
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DRAFT RESOLUTION # EH-ENF-17-0047 FOR

**Leisure Living Estates
William Able, Owner/Operator
4380 Seneca Townline Road, V-Trumansburg
Trumansburg, NY 14886**

Whereas, owners and operators of mobile home parks are required to comply with Part 17 of the New York State Sanitary Code (NYSSC); **and**

Whereas, Part 17 of the NYSSC states no person shall operate any mobile home park without a permit to do so from the permit-issuing official; **and**

Whereas, on September 29, 2017, William Able, Owner, submitted to the Tompkins County Health Department (TCHD) an application to renew the mobile home park operating permit for Leisure Living Estates. In addition, a certificate of NYS disability insurance was submitted to the TCHD on October 3, 2017, with an expiration date of October 30, 2017; **and**

Whereas, on November 1, 2017, the TCHD issued a temporary permit to Leisure Living Estates valid through November 30, 2017, allowing time for Leisure Living Estates to submit the updated proof of NYS disability insurance showing coverage during the permit operation period. While Leisure Living Estates maintained current NYS disability coverage during this period, proof of insurance was not provided to the TCHD until December 18, 2017. The TCHD was not able to issue a permit until December 18, 2017, resulting in Leisure Living Estates operating a mobile home park without a valid permit from December 1, 2017, through December 17, 2017; **and**

Whereas, William Able, Owner/Operator, signed a Stipulation Agreement with Public Health Director's Orders on February 8, 2018, agreeing that Leisure Living Estates did not meet this provision of the New York State Sanitary Code; **now therefore be it**

**Resolved, on recommendation of the Tompkins County Board of Health,
That William Able, Owner/Operator, is ordered to:**

1. Pay a penalty of \$500 for operating a mobile home park without a valid permit, **due by April 13, 2018. (Do Not** submit penalty payment until notified by the Tompkins County Health Department.); **and**
2. Submit a complete renewal application to obtain a Permit to Operate a Mobile Home Park at least 30 days before expiration of the existing permit during each year of operation.



Frank Kruppa
Public Health Director
55 Brown Road
Ithaca, NY 14850-1247

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STIPULATION AGREEMENT AND ORDERS # EH-ENF-17-0047

**Leisure Living Estates
William Auble, Owner/Operator
4380 Seneca Townline Road, V-Trumansburg
Trumansburg, NY 14886**

I, William Auble, as the owner of Leisure Living Estates, agree that on September 29, 2017, I submitted to the Tompkins County Health Department (TCHD) an application to renew the mobile home park operating permit for Leisure Living Estates. In addition, a certificate of NYS disability insurance was submitted to the TCHD on October 3, 2017, with an expiration date of October 30, 2017.

I further agree that on November 1, 2017, the TCHD issued a temporary permit to Leisure Living Estates valid through November 30, 2017, allowing time for Leisure Living Estates to submit the updated proof of NYS disability insurance showing coverage during the permit operation period. While Leisure Living Estates maintained current NYS disability coverage during this period, proof of insurance was not provided to the TCHD until December 18, 2017. The TCHD was not able to issue a permit until December 18, 2017, resulting in Leisure Living Estates operating a mobile home park without a valid permit from December 1, 2017, through December 17, 2017.

I agree to pay a penalty not to exceed \$500 for operating a mobile home park without a valid permit following adoption of a resolution by the Board of Health. *(Do not submit penalty payment until notified by the Tompkins County Health Department.)*

I also agree to comply with the following Orders when signed by the Tompkins County Public Health Director:

1. Submit a complete renewal application to obtain a Permit to Operate a Mobile Home Park at least 30 days before expiration of the existing permit during each year of operation.

I understand this agreement is offered as an alternative to a formal administrative hearing and that I am subject to further action if I fail to comply with the orders.

Signed: William J. Auble Date: 2-8-18

William Auble is hereby ordered to comply with these Orders of the Public Health Director.

Signed: Frank Kruppa Date: 2/12/18
Frank Kruppa
Public Health Director

CASE SUMMARY – FOR RESOLUTION # EH-ENF-17-0047

**Leisure Living Estates
William Auble, Owner/Operator
4380 Seneca Townline Road, V-Trumansburg
Trumansburg, NY 14886**

Compiled on February 2018

Date	Action
02/08/2018	Signed stipulation received by TCHD.
01/12/2018	Second revised stipulation sent to Mr. Auble's attorney.
01/02/2018	Mr. Auble's attorney discussed issues with the revised stipulation with TCHD staff and indicated he would like to resolve the issue without a hearing.
12/19/2017	TCHD emailed a revised stipulation agreement to Mr. Auble's attorney.
12/18/2017	Attorney for Mr. Auble contacted TCHD. Insurance document was sent to TCHD. Permit was issued following receipt of insurance form.
12/11/2017	Stipulation agreement sent by TCHD and office conference set for 12/22/2017.
12/01/2017 1:26 PM	TCHD staff contacts William Auble by phone and identifies himself, Mr. Auble hangs up without saying anything.
11/1/2017	TCHD issues a temporary Permit to operate a Mobile Home Park that is only valid through November 30, 2017. A letter accompanied the Temporary Permit explaining that a copy of a DB-120.1 that shows disability insurance coverage through the greater portion of the 2018 was required to issue a permit extension through October 31, 2018. The letter also states that operation of a mobile home park without a valid permit is a violation of the NYS Sanitary Code, and that may lead to formal enforcement action, including monetary penalties.
10/25/2017 2:13 PM	TCHD staff contacts William Auble by phone and request that he contact his insurance company and have them send proof of his insurance. Mr. Auble tells the TCHD staff that he does not need to provide proof of insurance and ends the conversation by hanging up.
10/25/2017 10:57 AM	TCHD staff contacts Shelter Point Insurance company by phone and finds out that William Auble has disability insurance coverage for the upcoming permit period for the mobile home park. The insurance company informs TCHD staff that it will not give TCHD written proof of insurance coverage without William Auble's permission.
10/03/2017 11:44 AM	TCHD staff contacted William Auble by phone to inform him the WC Form U-26.3 Certificate of Workers' Compensation Insurance and form DB-120.1 Certificate of Disability Benefits had been received however the DB-120.1 only showed insurance coverage until 10/30/2017. TCHD staff informed William Auble that he needs to provide proof he has disability coverage for the period of time that is permitted and which starts on 11/01/2017. Willam Auble commented that it was not the concern of TCHD and ended the conversation by hanging up the phone.

Inclusion Through Diversity

10/02/2017 12:08 PM	TCHD staff contacted William Auble by phone to inform him that the renewal application form and payment had been received, but the WC Form U-26.3 Certificate of Workers' Compensation Insurance and form DB-120.1 Certificate of Disability Benefits had not been received.
9/27/2017 11:15 AM	Tompkins County Health Department (TCHD) staff contacted William Auble by phone to remind him that the renewal for the operating permit including payment along with WC Form U-26.3 Certificate of Workers' Compensation Insurance and form DB-120.1 Certificate of Disability Benefits for Leisure Living Estates mobile home park would be due on 9/30/2017. Mr. Auble said that the renewal form and payment had been mailed and that the two forms were going to be sent separately from the insurance carriers that he has coverage from.



Your Partner for a Healthy Community

Frank Kruppa
Public Health Director
55 Brown Road
Ithaca, NY 14850-1247

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CERTIFIED, REGULAR, & ELECTRONIC MAIL

February 15, 2018

Pamela Hutchings and
Bianca Indelicato
309 E. Upland Road
Ithaca, NY 14850

**Re: Tompkins County Board of Health Draft Resolution # EH-ENF-18-0001
Glenwood Apartments, Town of Ulysses**

Dear Pamela Hutchings:

Thank you for signing the Stipulation Agreement on February 2, 2018, for the Glenwood Apartments.

Enclosed is a copy of the Draft Resolution that the Tompkins County Board of Health will consider at its meeting on **Tuesday, February 27, 2018**. You or a representative has the right to speak to the Board for a few minutes prior to them taking action. If you wish to speak to the Board, please contact Skip Parr or me at (607) 274-6688 at least one day before the meeting. If you plan to attend, please arrive by 12:00 p.m. (noon).

Sincerely,

A handwritten signature in blue ink that reads "C. Elizabeth Cameron".

C. Elizabeth Cameron, P.E.
Director of Environmental Health

Enclosure– Draft Resolution, Stipulation Agreement and Orders, and Case Summary

pc: F:\EH\WATER (SW)\Public Water (SW)\Facilities (SW-4)\Apartments (SC-9)\Glenwood Apts\Enforcement\Draft Resolution 18-0001.docx
ec: Tompkins County Board of Health (via; Shelley Comisi, TCHD)
John Andersson, P.E., Consulting Engineer; CEO T-Ulysses; Supervisor T-Ulysses; Anne Koreman, TC Legislature; John Strepelis, P.E., NYSDOH; TCHD: Elizabeth Cameron, P.E., Director of Environmental Health; Frank Kruppa, Public Health Director; Scott Freyburger; Adriel Shea; Chris Laverack; Skip Parr; Brenda Coyle
scan: Signed copy to Accela

ENVIRONMENTAL HEALTH DIVISION
www.tompkinscountyny.gov/health/eh

Ph: (607) 274-6688
Fx: (607) 274-6695

DRAFT RESOLUTION # EH-ENF-18-0001 FOR

**Glenwood Apartments
Pamela Hutchings and Bianca Indelicato, Owners
1 Maplewood Road, T-Ulysses
Ithaca, NY 14850**

Whereas, public water systems must comply with all requirements of Part 5-1 of the New York State Sanitary Code (NYSSC); **and**

Whereas, Glenwood Apartments is a public water system with eight service connections; **and**

Whereas, it is a violation of subpart 5-1 of the New York State Sanitary Code (NYSSC) to:

- Operate a public water supply without approval of plans and specifications by Tompkins County Health Department (TCHD) system (5-1.22(a)); and
- Fail to maintain a free-chlorine residual in representative points in the distribution system (5-1.30(g)); and
- Fail to notify the health department of *E. coli* positive samples within 24 hours of learning of the results (5-1.78(c)(2)); and
- Fail to exercise due care and diligence in the operation and maintenance of the public water system (5-1.71(b)); **and**

Whereas, on November 17, 2017, TCHD staff observed water being supplied to the tenants of Glenwood Apartments that did not have an adequate free-chlorine residual. In addition, TCHD staff observed that the system was not operating as designed (chlorine pump was observed unplugged) and an existing storage tank had been replaced with one that was improperly plumbed and of lesser size; **and**

Whereas, TCHD staff received copies of analytical results for bacteriological sampling collected by Glenwood Apartments staff on October 24, 2017, and October 30, 2017 where *E. Coli* was present in both of these samples. No notifications of *E. coli* positive water samples were given to the TCHD prior to the receipt of these result sheets; **and**

Whereas, Pamela Hutchings, Owner, signed a Stipulation Agreement with Public Health Director's Orders on February 2, 2018, agreeing that Glenwood Apartments violated these provisions of the New York State Sanitary Code on November 17, 2017; **now therefore be it**

**Resolved, on recommendation of the Tompkins County Board of Health,
That Pamela Hutchings, Owner, is ordered to:**

1. Maintain the Boil Water Order (BWO) until notified by the TCHD that it can be rescinded; **and**
2. Repost Boil Water Notices (BWN) in conspicuous locations on the first of every month while the BWO remains in effect; **and**

3. Submit written certification to the TCHD by the tenth day of the following month that the monthly BWNs have been reposted. Send certifications by email (tceh@tompkins-co.org) or by fax (274-6695); **and**
4. Submit to the TCHD approvable drinking water treatment design plans prepared by a licensed design professional **by March 9, 2018; and**
5. Complete modification of the treatment system within **two months** of Health Department approval.
6. Submit the Engineer's Certification of Public Water Improvement Project Completion Form (DOH-5025) within **15 days** of completion of the water system modification.
7. Pay a penalty not to exceed the amount of \$1450 for the above violations by August 15, 2018. This penalty will be suspended if all requirements of these Orders are met. (***Do not submit penalty payment until notified by the Tompkins County Health Department.***)



Your Partner for a Healthy Community

RECEIVED

Frank Kruppa
Public Health Director
55 Brown Road
Ithaca, NY 14850-1247

ENVIRONMENTAL HEALTH DIVISION

www.tompkinscountyny.gov/health/eh

FEB 05 2018

TOMPKINS COUNTY
HEALTH DEPARTMENT

Ph: (607) 274-6688

Fx: (607) 274-6695

STIPULATION AGREEMENT AND ORDERS # EH-ENF-18-0001

**Glenwood Apartments
Pamela Hutchings and Bianca Indelicato, Owners
1 Maplewood Road, T-Ulysses
Ithaca, NY 14850**

I, Pamela Hutchings or Bianca Indelicato, as a representative for Glenwood Apartments, agree that on November 17, 2017, Glenwoods Apartments was in violation of Subpart 5-1 of the New York State Sanitary Code for:

- Operating a public water supply without approval of plans and specifications by Tompkins County Health Department (TCHD) system (5-1.22(a)); and
- Failing to maintain a free-chlorine residual in representative points in the distribution system (5-1.30(g)); and
- Failing to notify the health department of *E. coli* positive samples within 24 hours of learning of the results (5-1.78(c)(2)); and
- Failing to exercise due care and diligence in the operation and maintenance of the public water system (5-1.71(b)).

I also agree to comply with the following Orders when signed by the Tompkins County Public Health Director:

1. Maintain the Boil Water Order (BWO) until notified by the TCHD that it can be rescinded; **and**
2. Repost Boil Water Notices (BWN) in conspicuous locations on the first of every month while the BWO remains in effect; **and**
3. Submit written certification to the TCHD by the tenth day of the following month that the monthly BWNs have been reposted. Send certifications by email (tceh@tompkins-co.org) or by fax (274-6695); **and**
4. Submit to the TCHD approvable drinking water treatment design plans prepared by a licensed design professional **by March 9, 2018; and**
5. Complete modification of the treatment system within **two months** of Health Department approval.
6. Submit the Engineer's Certification of Public Water Improvement Project Completion Form (DOH-5025) within **15 days** of completion of the water system modification.
7. Pay a penalty not to exceed the amount of \$1450 for the above violations by August 15, 2018. This penalty will be suspended if all requirements of these Orders are met. *(Do not submit penalty payment until notified by the Tompkins County Health Department.)*

January 19, 2018

I understand this agreement is offered as an alternative to a formal administrative hearing and that I am subject to further action if I fail to comply with the orders.

Signed: Pam Hutchings Date: 2/2/18

Pamela Hutchings and Bianca Indelicato are hereby ordered to comply with these Orders of the Public Health Director.

Signed: Frank Kruppa Date: 2/5/18
Frank Kruppa
Public Health Director



Your Partner for a Healthy Community

Frank Kruppa
Public Health Director
55 Brown Road
Ithaca, NY 14850-1247

ENVIRONMENTAL HEALTH DIVISION
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CASE SUMMARY – FOR RESOLUTION EH-ENF-18-0001 FOR

**Glenwood Apartments
Pamela Hutchings and Bianca Indelicato, Owners
1 Maplewood Road, T-Ulysses
Ithaca, NY 14850**

Compiled February 2018

Date	Action
02/05/2018	The signed stipulation agreement was received by TCHD.
01/19/2017	A stipulation agreement was sent by TCHD and an office conference was scheduled for 2/6/18.
11/29/2017	The TCHD received copies of analytical reports for bacteriological sampling collected on 10/24/17 and 10/30/17. E. Coli was present in both of these samples. No notification was given to the TCHD in regard to the unsatisfactory sample results.
11/17/2017	Field visit by TCHD to collect a bacteriological surveillance sample. The following violations were observed during the field visit: Failure to maintain free chlorine residual, water treatment system’s chlorine pump was unplugged and the existing storage tank had been replaced with an unapproved tank. A boil water order was issued by TCHD.
12/7/2016	Sanitary Survey performed by TCHD. No violations or deficiencies observed.
11/03/2015	Sanitary Survey performed by TCHD. Violations observed included: Failure to maintain free chlorine residual in the distribution system and failure to maintain a minimum chlorine residual of 0.2 mg/l.
1/15/2014	Sanitary Survey performed by TCHD. No violations or deficiencies observed.
11/13/2013	Sanitary Survey performed by TCHD. No violations or deficiencies observed.
10/16/2012	Sanitary Survey performed by TCHD. No violations or deficiencies observed.

Medical Examiner Program Restructuring

The Tompkins County Medical Examiner program has operated with a contracted Medical Examiner and two employed Deputy Medical Examiners all of which were local physicians. Requirements of their medical practices made it difficult for them to attend many death scenes. A process was developed where law enforcement served as their on-scene investigators. The system worked, but was not ideal. In the summer of 2017 one of the Deputy Medical Examiners retired which led the Department to review the program and look for alternate opportunities.

Pathology Associates of Ithaca (PAI) agreed to serve as the Deputy Medical Examiners. They were able to experience going to the scene and both them and law enforcement agreed it was a preferable method to administer the program. During that same time, PAI in coordination with Cayuga Medical Center developed a proposal to conduct autopsies locally. The current system uses forensic services in Broome and Onondaga Counties incurring significant transportation costs.

In order to make both the local autopsy services and Medical Examiner services financially sustainable, PAI proposed to take over both functions through a contractual relationship with the Health Department. The proposal will allow the shifting of resources from transportation costs to improved Medical Examiner services. PAI has committed to an on-scene presence when necessary through the use of death scene investigators. The proposal does not require any additional budget and will create a more comprehensive Medical Examiner approach as well as local autopsy services. I believe this will improve the experience with the Medical Examiner program for families of the deceased, law enforcement and local funeral home directors.

Pathology Associates (PAI) proposes a \$140,000 annual fee that would include:

- Professional component of all non-suspected homicide autopsies
- Ownership of the ME program (including compensation and contracts with midlevel death investigators)
- 24/7/365 ME coverage with appropriate level on on-scene death investigator presence and augmented interaction and cooperation with law enforcement

Tompkins County will continue to cover:

- Technical component of autopsies to the hospital (CMC agreed to a \$470/case rate which is comparable to Lourdes)
- Transportation from scene to the morgue or out of county facility for homicides
- Toxicology labs (likely a contract with NMS)
- Radiology cost for the rare cases that require them
- Autopsies of suspected homicide cases with transport to Lourdes or Syracuse
- Administrative support (document control, records retention, scheduling, etc.)

Both PAI and the county will work on policy and procedures as appropriate.

Medical Examiner Program

1/4/2017

Services	2015		2016		2017		2018 ⁶	
	#	Cost	#	Cost	#	Cost	#	Cost
Cases	153		167		159		160	
Non-Homicide								
Removals ¹	146	\$ 89,533	138	\$ 80,862	129	\$ 77,470	77	\$ 29,260
Autopsies ²	46	\$ 60,050	38	\$ 49,400	42	\$ 41,350	42	\$ 19,740
Case Reviews ³	6	\$ 1,500	3	\$ 750	3	\$ 900	0	\$ -
Labs		\$ 23,784		\$ 20,066		\$ 19,837		\$ 25,000
Homicides - incl. removals, autopsy, labs	0	\$ -	3	\$ 9,788	2	\$ 6,355	2	\$ 12,000
On-Call Coverage (Onondaga)		\$ 5,700		\$ 3,000		\$ 5,400		\$ -
Staff/Contract (Acct 4014) ⁴		\$ 61,366		\$ 60,929		\$ 65,131		\$ -
Other Expenses (body bags, postage, dues, shipping containers)		\$ 1,106		\$ 1,845		\$ 2,267		\$ 3,000
PAI/CMC - \$140,000 to PAI for call coverage, all autopsies w/exception of homicides, \$740 to CMC for facility use ²								\$ 140,000
Total ME Program ⁵		\$ 241,933		\$ 224,795		\$ 216,443		\$ 229,000
							Budget	\$ 266,329
							Contingency	\$ 37,329

¹**Removals:** The removal number decreases due to local autopsy services and the need for one transport to CMC rather than out of county and return. There are cases where the County does not incur an expense for removals as the decedent is released by the ME to the Funeral Home chosen by the family.

²**Autopsies:** The new autopsy cost is for CMC facility expenses, the professional services cost is included in the PAI contract.

³**Case Reviews:** These costs were when Onondaga was on call and were referred cases but no autopsy required. This was review of medical records.

⁴**Staff Contract:** Costs were for employee and contracted ME and Deputy ME services no longer necessary, now included in PAI professional services contract.

⁵**Total ME Program:** 2017 is not final, invoices will come in during the first quarter of the year.

⁶**2018:** The estimates are done based on a calendar year. Actual implementation will likely start second quarter of 2018.



BOARD OF HEALTH

RECOGNITION OF HOWARD SILCOFF, MD FOR HIS SERVICE AS TOMPKINS COUNTY MEDICAL EXAMINER

WHEREAS, Howard Silcoff, MD has served as the Tompkins County Medical Examiner since 1999, and

WHEREAS, Dr. Silcoff has provided dedicated and distinguished service to the families of the deceased and our community with compassion and professionalism, and

WHEREAS, the Tompkins County Medical Examiner Program is being restructured and a new model is being implemented that requires a change in how death scene investigations are conducted, and

WHEREAS, Dr. Silcoff has agreed to step down as Medical Examiner to allow the implementation of a more comprehensive local program, now therefore be it

RESOLVED, by the Tompkins County Board of Health that Dr. Silcoff be recognized for his many years of distinguished service as the Tompkins County Medical Examiner,

RESOLVED, further, that the Tompkins County Board of Health extends its appreciation and best wishes to Howard Silcoff, MD in his future endeavors.

James Macmillan, MD
President

Date